



# **SELF STUDY REPORT**

**FOR**

**3<sup>rd</sup> CYCLE OF ACCREDITATION**

## **SILAPATHAR COLLEGE**

**SILAPATHAR COLLEGE, TOWN- SILAPATHAR, P.O.-SILAPATHAR, P.S.-  
SILAPATHAR, PIN 787059 DISTRICT - DHEMAJI, STATE -ASSAM  
787059**

**[www.silapatharcollege.edu.in](http://www.silapatharcollege.edu.in)**

Submitted To

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

**March 2023**

# 1. EXECUTIVE SUMMARY

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## 1.1 INTRODUCTION

Silapathar College, established on 15th August, 1979 is the second oldest college in the district of Dhemaji, Assam. It is located in the heart of a rapidly growing commercial small township of Silapathar surrounded by villages of tribal and backward communities in the Dhemaji District of Assam

The College was brought under deficit system of grant-in-aid in the year 1992 and was subsequently provincialised in 2005 by the Government of Assam. The institution is permanently affiliated to the Dibrugarh University, Dibrugarh. Having obtained its first permission in 1980 the college was granted permanent affiliation by the University w.e.f 1996-97. The College registered under Section- 2 (f) & 12-B of the UGC Act, 1956 in 1996 and 1997 respectively.

The institution was first accredited by NAAC on 28th February, 2005 and awarded Grade “B” (with institutional score of 72.00) It was then, subsequently re-accredited (cycle 2) with CGPA of 2.62 as B Grade on 15 November, 2015.

The College imparts education for Higher Secondary and Under Graduate level in Arts and Science Streams and facilitates M.A in distance education under the Directorate of Distance Education (DDE), Dibrugarh University and B.A in Krishna Kanta Handiqui State Open University (KKHSOU).

### Vision

Spreading the web of quality higher education by dissolving barriers and creating an apt an environment for holistic progression of the students, academically and beyond, with focus on the rich multicultural milieu of the land

### Mission

Imparting higher education to the desiring and deserving, the unprivileged and deprived and encouraging them to confidently remain rooted in the global knowledge society for generating competent, compassionate and charitable human resource motivated by sublime humane values.

## 1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

### Institutional Strength

- **STUDENT ADALAT:** Direct interaction of students with Principal in an open platform where students’ raise their atrocities and grievances. Their issues are recorded and use to resolve before next Students’ Adalat.
- **Highly qualified, dedicated and hard working Faculty.**
- Modernised infrastructure facilities such as- **ICT enabled classrooms, Language Lab. Virtual Class**

**room and Wi-Fi facilities.**

- Student enrolled in the College to diverse culture and hence there is a **cultural exchange** among the college community.
- **Collaborations/Linkages with N.G.Os, Banks, Industries and other academic institutions.**
- **Eco friendly campus** with minimum pollution.
- **Extension activities** with neighbourhood communities and academic institutions through collaborative modes with active engagement of **NSS/ Red Ribbon Club/Eco Club etc.**
- **19 nos. of Ad- on- course** are included beyond routine academic activities in order to enhance skill capability of students.
- **Automated library** with a number of **195809 e- books, 6293 e-journals** and **more than 6 lakhs e-books** in addition to **N-List, SOUL 3.0, OPEC**, etc. available in the College Library.
- A **modernised Sports Complex** is under construction.
- Existence of a **Day Care Centre** to make work environment hassle and bustle free for lactating working mothers.
- Well equipped **laboratories with modern tools and equipments, apparatuses, specimens** etc. such as UV Visible Spectro Photometer, Incubator, Research Optical Bench, Paraffin Wax Bath, Micro Centrifuge, pHMeter, Egg Incubator, Hot Air Oven, Centrifuge, Water Bath, Muffle Furnace, Flame Photometer etc.
- **Adoption of five villages** in neighbouring areas.
- Maintenance of **No Vehicle Zone once in a month** in the campus.
- Efficient application of **e-governance** in the matter of **academic discourses, administrative domain, feedback acquisition and grievance redressal** through optimum usage of ICT tools.
- **Tobacco-free and plastic-free** campus.
- Active performance of **Yoga and Meditation Centre** to develop physical and mental health of students and faculties.
- Classrooms under **CCTV Surveillances.**
- **5 Nos. of solar powered street lamps.**
- **Feedback** collected from different **stakeholders such as students, teachers, alumni, employers** annually to implement the suggestions advocated therein in a phased manner.
- Conduction of **Academic Audit, Administrative Audit, Green Audit and Energy Audit.**
- Generation of internal resources through selling of **mushroom and vermicompost** produced inside the college campus.

**Institutional Weakness**

- The College **lags behind in research and consultancy** indicating lack of research lab and separate space for research activities. Number of research papers published by faculty members is not satisfactory.
- **Drop out of students** due to adverse socio-economic condition. Most of the students come from very poor financial background which do hamper their learning environment.
- **Lack of placement opportunities.**
- **Lack of Boys' Hostel and Staff quarter**
- Geographical unfeasibility: **Neighbouring areas are subject to flood prone zone** where majority of students hail.
- **Limited scope to contribute in the designing and development of the course curriculum** due to

affiliating status of the college.

- The college **has not yet been able to offer transportation services** for students coming from interior rural areas

### **Institutional Opportunity**

- The institution is **located in the heart of the rapidly growing commercial township** of Silapathar.
- The institution **adheres to multiculturalism** through encompassing students from different castes and communities.
- There is **tremendous scope of attracting students from nearby Arunachal Pradesh** that can be transformed into **fruitful study of inter -state dynamics and bridging border disputes** which is of intense political debate since independence.
- The **bulk of students are getting scholarships, freeships and financial support.**
- The college makes genuine **effort to accomplish stated mission and vision of the institution.**
- Community networks got strengthened due to **a number of extension and outreach activities** conducted by the institution.
- The horizon of knowledge has intensified through a number of **Memorandum of Understanding (MoU)s** signed among different higher educational institutions, industries and banks as well.
- Students make remarkable achievements in the field of **extra-curriculum activities such as sports and cultural activities.**
- A great number of **alumni can be encouraged and mobilized** for all round development of the college.
- Being located in the tribal heart land, the college has **enormous opportunities to conduct extensive research activities on tribal identity and culture** from socio, economic, political and anthropological perspective.
- Establishment of **Intellectual Property Rights (IPR) Cell** under **Institute Innovation Council (IIC)** to find out hidden talents among students as far as start ups and other entrepreneurs.

### **Institutional Challenge**

- Due to **shortage of adequate number of faculties** in each academic department of the college, faculties are **hardly getting time to undertake research and innovation work** in their areas of interest.
- A good number of **students from weak economic background** are engaging in different part time works while pursuing their daily class routines as such their classes do suffer at times and it becomes **challenging for the teachers to bring those economically weak students in class** who are involved in different part time works.
- **Enhancing employability of the students** is a major hurdle.
- To **minimize dropout rate of students** to a greater extent.
- To **improve quality standard** in order to **keep pace with fast growing educational institutions both in public and private sphere.**

## **1.3 CRITERIA WISE SUMMARY**

### **Curricular Aspects**

Silapathar College is an affiliated college of Dibrugarh University, and as such follows the predetermined

syllabus and **academic calendar** for scholastic as well as non-scholastic activities set by the parent University. The college offers Bachelor of Arts (B.A.) and Bachelor of Science (B.Sc.) courses. All the faculty members comply with the **course plan** prepared at the beginning of the academic session for the timely completion of the **course syllabus**. Silapathar College prioritizes the amalgamation of the academic and mental health of our students through the mentor-mentee system and suitably addresses the academic and other relevant issues faced by the students. The institution also tries to take care of **advanced & slow** learners through several well-prepared steps. The college authority conducts the Sessional and End semester examinations as per the academic calendar of Dibrugarh University. Besides its academic credentials, Silapathar College is one of the few colleges that offers 18 nos. of **certificate/add-on/value-added courses**. Academic departments of the college also conduct **parents-teachers meetings** to have first-hand knowledge about the issues that are faced by the students/parents and efforts taken to address grievances/issues. To make the Teaching-Learning process more effective and learner-centric, the **method of ICT** is extensively used along with the conventional chalk-and-talk method. College is also having an effective **mechanism** to collect the student's **feedback** for analyzing and taking positive and corrective measures concerning any shortcomings faced by students related to curriculum delivery and other related issues. The college integrates crosscutting issues relevant to professional ethics, Gender, Human values, Environment, and sustainability in transacting the curriculum. The institution ensures important issues in the curriculum relevant to professional ethics, gender, human values, environment, and sustainability. The institution is determined to enrich the students and the community with crosscutting issues about professional ethics, gender, human values, environment, and sustainability. As such, the institution observes important days and organizes events on Professional and Administrative Development, Women's Day, AIDS Day, Yoga Day, Environment Day, etc. The institution also practices sustainable development by organizing plantation programme and conservation strategies on regular basis.

## Teaching-learning and Evaluation

Silapathar College follows a purely student centric, holistic and transparent teaching-learning and evaluation pedagogy.

### 2.1 Student Enrolment and Profile:

The College follows norms of the Government in terms of reservation and admission of students against sanctioned seats. The average percentage of students during the last five years is 91.83% while average percentage of seats filled against reserved categories as per applicable reservation policy for the first year admission during the last five years is 90.12%.

### 2.2 Student-Teacher Ratio:

The ratio of student-full time teacher for last completed academic year (2021-22) is 19.93.

### 2.3 Teaching-Learning Process:

To make teaching learning process more holistic and visual, Teachers use visual aids such as LCD Projectors and smart boards, upload e-contents such as class notes, syllabus specific videos, assignments etc. in the college website, take Power Point Presentation from students in the class etc. The use of software such as SOUL 3.0, DSpace, INFLIBNET, N List etc. is making college library an online repository of knowledge as well. Moreover, students are given hands on training for making hand sanitizers, mushroom cultivation and vermin compost to make teaching learning process experimental and participative.

## 2.4 Teacher Profile and Quality:

Average percentage of full time teachers with NET/SLET/ Ph. D during the last five years is 51.48%.

## 2.5 Evaluation Process and Reforms:

The College employs a robust multi-tiered mechanism of internal/external assessment to ensure transparency, efficiency, time-bound and objectivity. Being a constituent college of Dibrugarh University is bound by University rules regarding Internal Assessment and hence gives 20% weightage in overall internal assessment. The breakup of Internal Assessment as prescribed by the University is as 10% through two sessional tests, 5% through home assignments/seminar papers and 5% through class attendance.

## 2.6 Student Performance and Learning Outcomes:

Students are made aware of Programme Outcomes (POs) and Course Outcomes (COs) through uploading them in the college website, orientation programme, classroom discussion, expert lectures and syllabus orientated practical as well as project works.

## 2.7 Student Satisfaction Survey:

Student satisfaction survey on teaching-learning process is conducted every year to make teaching learning and evaluation process more accountable.

## Research, Innovations and Extension

Research, Innovations and Extension is an important area in the combined activity of the college.

A total number of 19 **research papers (listed under UGC-Care, Web of Science and Scopus Indexed Journals)**, **43 numbers of books and book chapters** in various national and international conferences and proceedings have been published by faculty members during 2017-2022. **Two nos. of National Seminars** were organised by Department of Sociology (**sponsored by ICSSR**) and Department of History (**Sponsored by ICHR**), Silapathar College in 2021 and 2022 respectively.

**Workshops, webinars, collaboration programmes** were organised by various academic departments of the college during this time period.

A total **31 nos. of Memorandum of Understanding (MoU)s** were signed by various academic departments of the college with other institutions of higher education, bank and industry as well.

**Mising Autonomous Council (MAC)**, Gogamukh, Dhemaji has sanctioned of Rs. 6,00,000/- for construction of **Botanical Garden and Nursery Unit for Ornamental and Medicinal plant** in the college campus.

Accordingly, the project is under construction.

The Institution provides **seed money to faculty members for research projects** in order to nourish research friendly environment in the college.

To execute the Mission and Vision statements of the college, a strong and continuous network with the neighborhood community has been established through various **extension programmes and outreach activities** carried out by the various cells/units, and academic departments of the college which promotes strong bonding between the institute and neighborhood community and sensitivity of students towards social issues and vulnerable groups.

The above activities have a positive and beneficial impact on the lives of students as they not only nurture their relationship with the community, but they also become aware of social responsibility and humanitarian values. These activities lead to the development of human resources, as they learn to take responsibility not only for those in needs, but also for society as a whole.

### **Infrastructure and Learning Resources**

The institute is set on an **11.4182 acres green campus** with adequate academic and administrative buildings and infrastructure for sports cultural, gymnasium, and yoga activities.

#### **Physical facilities for Academic activities:**

- The Institute has a total of **31 classrooms** out of which
  - **1 Smart Classroom**
  - **10 rooms are ICT enabled the classrooms**
- All the Departments have separate rooms and Desktop Computers.
- CCTV cameras are installed in each building.
- All five Departments of science and the Education Department have separate laboratories.
- There is a total of **93** Computers of which **69** are available for academic purposes.

**Library:** The Library is fully digitalized with facilities like a digital scanner, N-list membership for students and staff, NDLI Club membership, OPAC, and WEBOPAC, and an adequate number of books are available in the library to be used by students and staff members.

#### **Other Physical Facilities:**

- **01 Computer Lab** with internet facility
- **01 Conference Hall**
- **01 language Lab.**
- **01 Examination centre** merged with Vice-Principal Office
- **01 Girl's Hostel** with a capacity of 51 boarders
- Separate **Common Rooms** for **Boys and Girls**

- **01 common drinking water facility and 07 water purifiers**
- **Ramps and Toilets** for differently-abled persons
- **02 Large Generators**
- **01 Xerox machines**
- **06 printers and 05 scanners**
- **03 Parking facilities 01 cycle stand**
- **03 Amplifier sets and 04 Podiums, 01 Digital Podium**

#### **Sports Facilities:**

- **01 Indoor Stadium** with facilities
  - **02 Badminton Courts**
  - **02 Table-Tennis Courts**
  - **Court for Karate and Taekwondo**
  - **Galleries for spectators**
  - **01 Yoga and Meditation Centre**
- **01 Field (Currently in the process of upgradation to a Stadium)** for Outdoor sports with facilities for
  - **Football ground**
  - **Cricket ground**
  - **Kabaddi court**
  - **Volleyball court**
  - **Athletics**

#### **Cultural Facilities:**

The College has a Cultural Cell that encourages the students to practice in traditional art forms such as Music, Dance, Poetry, etc. The Institute is well equipped with an Auditorium for cultural activities with a seating capacity of **300 people**.

#### **Gymnasium:**

The gymnasium is well equipped with modern exercise machines like **Motorized Treadmill, Cross Cables, Smith Machine, High Lat Pulley, Leg Press, Leg Extension Machines**, etc

#### **Student Support and Progression**

Silapathar College provides a number of **scholarships and free ships** under various government schemes. In addition, the college has a scheme called '**Institutional Scheme**' to support poor and meritorious students and physically challenged students in continuation of education over the last few years.



College has **an active career counseling cell** that motivate students by organizing skill development programmes. The slow learners are helped with remedial class and academic counseling, while advanced learners are provided with opportunities as exposure for participating in seminars and lectures delivered by resource persons of different esteemed colleges and university.

Silapathar college has an **active students' grievance redressal mechanism** both online and offline systems that help them for redressal of complaints including sexual harassment and ragging cases.

As the number of students seeking **admission to undergraduate courses** has **increased over the last five years**, there have also been a significant number of students graduating from Silapathar college and **persuing higher education in different esteemed institutions**. At the same time few numbers of students of the college has engaged in various corporate and non-corporate sectors like school and colleges over the last five years.

Most of the **outgoing students of Silapathar College** have **appeared in state and national level examinations during the last five year** and few students have also qualified various examinations.

It has been seen that the **number of awards or medals for outstanding performance in sports and cultural activities** at university level has increased during 2021-2022 session.

The institution has **various co-curricular, cultural and sports activities** to ensure the holistic development of the students. Students are encouraged to participate in co-curricular and extra-curricular activities such as **sports, quizzes, debates, performing arts, preparing the departmental wall magazine, participation in competitions and outreach activities** of the college etc. Total **180 numbers of sports and cultural events** have been held at Silapathar College over the last five years.

The alumni of Silapathar College have also contributed in terms of infrastructure of the college like **construction of college main gate, cycle stand and tables** over the last five years.

## **Governance, Leadership and Management**

Silapathar College is governed in accordance with the college's well-articulated Vision and Mission. College has ensured a decentralized, participatory form of governance in which faculty members have an active role in making decisions. The college has committed to a Perspective Plan, and some key initiatives from the plan have already been put into motion with great success. The administrative structure and operating procedures at the college are well-defined and understood. When it comes to quality management, IQAC and the Principal Office work hand in hand. The college's policies and procedures show how well the various college bodies or committees work together. College has implemented e-governance in the field of Administration, Finance & Accounts, Student Admission & Support and Examination. The college has established and well-thought-out policies and welfare programmes for its employees. College provides financial support to teachers for attending conferences and workshops. Over the past five years, Silapathar College has invested in the growth of its teaching and non-teaching employees by offering a total of 102 professional development and administrative training programmes. The Students' Feedback Analysis evaluates the instructors' effectiveness in the classroom. Annual Performance Indexes of teaching staff are also considered at the time of promotion of teachers to higher

grades. Financial activities at Silapathar College are subject to Internal and External audit in addition to Govt. Audit. The institution's policies and processes for resource mobilization are thorough and designed to maximize efficiency. The IQAC has consistently striven to institutionalize quality assurance strategies. Comprehensive online feedback mechanism and Community Services are two such initiatives. Consistent meetings of the IQAC are held to maintain a high standard of education. College has regularly participated in the NIRF and AISHE survey and received recognition from different stakeholders for its initiatives.

### **Institutional Values and Best Practices**

The institute has always given priority to gender equity and has taken various initiatives towards it. Infrastructure facilities are there like Gymkhana, Yoga center, etc where both genders are equally allowed. Awareness programs on Gender sensitive issues are organized frequently inside as well as outside the campus. Special bodies like "GENDER SENSITIZATION AND COMPLAIN COMMITTEE FOR SEXUAL HARASSMENT" and "WOMEN CELL" are there to deal with matters related to Gender discrimination.

The institute has installed five solar street light and maximize the use of LED bulbs as an effort toward energy conservation.

In order to manage various types of waste, three vermi-compost units, three incinerators as well as a sand bed have been constructed. Further an MoU has been signed between the College and Silapathar Municipality board to carry the waste outside the campus

Four rainwater harvesting units are there for water conservation

As a green campus initiative, the college has adopted a "No Vehicle No Pollution" policy once in every month. Special bodies like "ECO CLUB". "ENVIRONMENT AND CLIMATE CELL" organizes frequent plantation and cleanliness drives, as well as conduct various awareness programs inside and outside the campus for protection of environment.

Ramp facilities, accessible washrooms as well as wheelchair facilities are available to provide a disabled-friendly environment.

Through conduction of Green audit, Energy audit the institute tries to maintain its environment quality.

Being located in an area with diverse cultural practices, the institute has always given priority to provide an environment where every religion, language, and people from different socioeconomic backgrounds gets equal respect. At the same time, the institute has always tried to inform its stakeholders about their duties, rights etc. to make them responsible citizens.

The institute has successfully implemented two best practices (1) "Student Adalat" to enhance the quality of the teaching-learning process by directly involving the students. (2) "We the First Scheme" to involve the stakeholders of the college for a social cause in a heavily flood-affected district like Dhemaji.

The College considers the collective efforts of college fraternity towards enlightening its neighbourhood community through extension and outreach activities as its distinctive feature.



## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	SILAPATHAR COLLEGE
Address	Silapathar College, Town- Silapathar, P.O.-Silapathar, P.S.- Silapathar, PIN 787059 District - Dhemaji, State -Assam
City	SILAPATHAR
State	Assam
Pin	787059
Website	<a href="http://www.silapatharcollege.edu.in">www.silapatharcollege.edu.in</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Lakhi Nath Pegu	9101-241341	8876068776	-	silapatharcollege@gmail.com
IQAC / CIQA coordinator	Raju Pegu	03753-246777	9101821277	-	iqacsilapatharcollege@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	

State	University name	Document
Assam	Dibrugarh University	<a href="#">View Document</a>

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC	01-06-1996	<a href="#">View Document</a>
12B of UGC	03-04-1997	<a href="#">View Document</a>

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Silapathar College, Town-Silapathar, P.O.-Silapathar, P.S.- Silapathar, PIN 787059 District - Dhemaji, State -Assam	Semi-urban	11.41827	7561.163

## 2.2 ACADEMIC INFORMATION

<b>Details of Programmes Offered by the College (Give Data for Current Academic year)</b>						
<b>Programme Level</b>	<b>Name of Programme/Course</b>	<b>Duration in Months</b>	<b>Entry Qualification</b>	<b>Medium of Instruction</b>	<b>Sanctioned Strength</b>	<b>No.of Students Admitted</b>
UG	BA,Assamese	36	HS	Assamese	40	33
UG	BA,Economics	36	HS	English + Assamese	40	38
UG	BA,English	36	HS	English,Hindi,Bengali,Telugu,Marathi,Tamil,Urdu,Gujarati,Kannada,Malayalam,Oriya,Punjabi,Assamese,Maithili,Bhili/Bhilodi,Santali,Kashmiri,Nepali,Gondi,Sindhi,Konkani,Dogri,Khandeshi,Kurukh,Tulu,Meitei/Manipuri,Bodo,Khasi,Mundari,Ho,English + Hindi,English + Bengali,English + Telugu,English + Marathi,English + Tamil,English + Urdu,English + Gujarati,English + Kannada,English + Malayalam,English + Oriya,English + Punjabi,	40	25

				English + M aithili,Englis h + Bhili\Bh ilodi,English + Santali,En glish + Kash miri,English + Nepali,Eng lish + Gondi, English + Si ndhi,English + Konkani,E nglish + Dogri,Englis h + Khandes hi,English + Kurukh,Engl ish + Tulu,English + Meitei\Ma nipuri,Englis h + Bodo,Englis h + Khasi,Englis h + Mundari, English + Ho ,French,Sans krit		
UG	BA,Political Science	36	HS	English,Hind i,Bengali,Tel ugu,Marathi, Tamil,Urdu, Gujarati,Kan nada,Malaya lam,Oriya,Pu njabi,Assam ese,Maithili, Bhili\Bhilod i,Santali,Kas hmiri,Nepali, Gondi,Sindhi ,Konkani,Do gri,Khandesh i,Kurukh,Tul u,Meitei\Ma nipuri,Bodo,	50	48

Khasi,Mund  
 ari,Ho,Englis  
 h +  
 Hindi,Englis  
 h + Bengali,  
 English + Te  
 lugu,English  
 + Marathi,En  
 glish +  
 Tamil,Englis  
 h +  
 Urdu,English  
 + Gujarati,E  
 nglish + Kan  
 nada,English  
 + Malayalam  
 ,English +  
 Oriya,Englis  
 h + Punjabi,  
 English + As  
 samese,Engli  
 sh + Maithili  
 ,English + B  
 hili/Bhilodi,  
 English + Sa  
 ntali,English  
 + Kashmiri,  
 English + Ne  
 pali,English  
 + Gondi,Eng  
 lish + Sindhi,  
 English + Ko  
 nkani,Englis  
 h +  
 Dogri,Englis  
 h + Khandes  
 hi,English +  
 Kurukh,Engl  
 ish +  
 Tulu,English  
 + Meitei/Ma  
 nipuri,Englis  
 h +  
 Bodo,Englis  
 h +  
 Khasi,Englis  
 h + Mundari,  
 English + Ho



				,French,Sanskrit		
UG	BA,Sociology	36	HS	English + Assamese	40	39
UG	BA,History	36	HS	English + Assamese	60	51
UG	BA,Philosophy	36	HS	English + Assamese	40	31
UG	BA,Education	36	HS	English + Assamese	40	38
UG	BSc,Botany	36	HS	English + Assamese	40	24
UG	BSc,Chemistry	36	HS	English + Assamese	40	18
UG	BSc,Mathematics	36	HS	English + Assamese	40	41
UG	BSc,Physics	36	HS	English + Assamese	40	8
UG	BSc,Zoology	36	HS	English + Assamese	40	41

### Position Details of Faculty & Staff in the College

<b>Teaching Faculty</b>												
	<b>Professor</b>				<b>Associate Professor</b>				<b>Assistant Professor</b>			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				7				33			
Recruited	0	0	0	0	6	1	0	7	15	16	0	31
Yet to Recruit	0				0				2			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				7			
Recruited	0	0	0	0	0	0	0	0	1	6	0	7
Yet to Recruit	0				0				0			

<b>Non-Teaching Staff</b>						
	<b>Male</b>		<b>Female</b>		<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government						19
Recruited	12		2		0	14
Yet to Recruit						5
Sanctioned by the Management/Society or Other Authorized Bodies						5
Recruited	2		3		0	5
Yet to Recruit						0

<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

### Qualification Details of the Teaching Staff

<b>Permanent Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	1	1	0	4	10	0	16
M.Phil.	0	0	0	1	0	0	3	5	0	9
PG	0	0	0	4	0	0	8	1	0	13
UG	0	0	0	0	0	0	0	0	0	0

<b>Temporary Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	1	6	0	7
UG	0	0	0	0	0	0	0	0	0	0

<b>Part Time Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

<b>Details of Visting/Guest Faculties</b>					
<b>Number of Visiting/Guest Faculty engaged with the college?</b>	<b>Male</b>		<b>Female</b>		<b>Total</b>
	28	16	0	44	

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	390	1	0	0	391
	Female	504	2	0	0	506
	Others	0	0	0	0	0
Certificate / Awareness	Male	233	0	0	0	233
	Female	307	0	0	0	307
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years						
Category		Year 1	Year 2	Year 3	Year 4	
SC	Male	22	17	3	7	
	Female	16	13	15	16	
	Others	0	0	0	0	
ST	Male	137	149	47	39	
	Female	139	109	62	80	
	Others	0	0	0	0	
OBC	Male	63	75	37	29	
	Female	91	64	63	81	
	Others	0	0	0	0	
General	Male	15	18	10	7	
	Female	20	22	10	13	
	Others	0	0	0	0	
Others	Male	0	0	0	0	
	Female	0	0	0	0	
	Others	0	0	0	0	
Total		503	467	247	272	

### Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	<p>It is mentioned in part II (Higher Education) about “Towards a More Holistic and Multidisciplinary Education” which would aim to develop all capacities of human beings intellectual, aesthetic, social, physical, emotional, and moral in an integrated manner. In Silapathar College, an approach towards holistic education has been made which comprise of arts, humanities, languages, sciences, social sciences, technical, and vocational fields. Several add-on courses have been adopted by the departments of the institution which are as follows: Mushroom cultivation technology, Basic instrumentation technique, Basics of LaTeX, Introduction to C Programming, Office Automation, Domestic Electrical Wiring, Aquarium Fabrication and Maintenance, Proof reading, Entrepreneurship development, School management and aspects of teaching, Spoken English and Personality development, Travel and Tourism, Social Work , Women Studies, Presentation Skill. Total enrollment in the courses is 20/ department. Efforts are made by the institution to make the students of all disciplines, Science, Humanities and Arts to be familiar with hands-on use of instruments as well as soft skill by organizing training programmes and workshops with expertise persons in the relevant fields as resource persons. A number of extension activities are being carried out by the institution individually by the departments as well as in collaboration with Internal Quality Assurance Cell (IQAC), Silapathar College in the neighborhood community, sensitizing students to social issues, for their holistic developments. Several capacity building and skills enhancement initiatives are taken by the departments individually that includes the following: Soft skills, Language and communication skills Life skills (Yoga, physical fitness, health and hygiene).</p>
2. Academic bank of credits (ABC):	<p>The institution has flexibility in academic programmes through the already implemented CBCS (Course based credit system) in the curriculum. With the introduction and implementation of the Academic bank of credit(ABC)and multiple entries and exit points in their academic programmes as per New Education Policy (NEP 2020), students will be able to seek employment after any level of award and join back as and when feasible to upgrade qualification and also curtail dropout rate and improve Gross</p>

	<p>Enrolment Ratio (GER) in higher education. It will provide an opportunity for the students to get benefit from the experience and attain skill by working somewhere. Students can pay fees to the university as per their credit choice of course and not for the full course. The credits will be accumulated digitally for future reference which can be used later that seems to be beneficial. It would promote a healthy competition among the higher educational institutions and flexibility for the students. The existing CBCS system would definitely help the students to prepare for a smooth transition to a four-year degree course.</p>
<p>3. Skill development:</p>	<p>Integrating value and skill-based courses in the curriculum of each programme of study to increase employability potential is one of the primary visions of NEP 2020. Several capacity building and skills enhancement initiatives are taken by the departments of the institution individually that includes soft skills, language and communication skills, life skills (Yoga, physical fitness, health and hygiene). Regular programmes on such skill development are being organized and experts in the relevant area are invited as resource persons which could facilitate the importance of skill development in the present era among the participants irrespective of their academic disciplines. Value added and Skill-based certificate course on Yoga and Meditation has been introduced in the institution. Efforts are made by the institution to make the students irrespective of their disciplines to be familiar with hands-on use of instruments as well as soft skill by organizing training programmes and workshops with expertise persons in the relevant fields as resource persons. Exposure to Vocational skills and experiential learning in the curriculum of all the disciplines has been implemented in the institution with the introduction of several add-on courses by all the departments of the institution. Courses like Mushroom cultivation technology, Basic instrumentation technique, Programming, Office Automation, Domestic Electrical Wiring, Aquarium Fabrication and Maintenance, Proof reading, Entrepreneurship development, School management and aspects of teaching, Spoken English and Personality development, Travel and Tourism, Social Work, Women Studies, Presentation Skill which are offered by the institution would definitely enable the learners in the long run for employability options.</p>

	<p>The institution has plans for establishment of a Centre for Skill Development to benefit the local community. Establishment of various clubs for sports, dance, music, photography, fine arts,, extension activities, literary activities, animation and designing etc. for up-skilling of the students is also in the list in the near future plans.</p>
<p>4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):</p>	<p>Silapathar College offers Assamese as an option for Indian Language both in the Higher Secondary and Graduate level. At present, the institution has a total number of 256 (two hundred and fifty-six) students in First Year Higher Secondary and 227 (two hundred and twenty-seven) students in Second Year Higher Secondary for Assamese MIL, 37 in BA Second semester, 21 in BA Fourth semester and 24 in BA Sixth semester. There is a separate department of Assamese for the graduate level. Higher Secondary takes the subject as one Major Indian Language. Most of the students belong to local areas where Assamese is the main language of communication. Instructions and lectures are delivered in Assamese while English is made the second language as a medium of instruction which makes the topics comprehensible for the native students. Majority of the students opt Assamese as their medium of writing. Every department has developed one/two more certified degree courses which are taught in local language. A course on Folk Art course at undergraduate level is under development. This would help in keeping alive the rich folk culture of India. These innovative and creative courses at institution encompass a holistic learning approach which would enhance the personality of our learners with their roots intact in the Indian culture and tradition. India is a commonplace knowledge that Sanskrit was, and is the language of rituals and religious practices. It is also well known that it is the language in which great poets like Kalidas and philosophers like Shankara have expressed their thoughts eloquently. What is not so well known is the fact that it has also been the language, in fact the most favored one, in which scores of scientific literatures has been created, be it in the field of astronomy, mathematics, physics, chemistry, economics, law, logic or medicine. Setting up Centre for Sanskrit languages as envisioned in NEP 2020 is one of the short-term goals of the institution. A</p>



	<p>course on Yoga and meditation which highlights the traditional Indian knowledge system has already been introduced in the institution which is open and accessible to all the members of the institution. Several papers like Indian Philosophy, Ancient and Modern Indian Political thought etc. has already been incorporated in the existing curriculum in the CBCS system which would definitely enroot the Indian knowledge system among the learners.</p>
<p>5. Focus on Outcome based education (OBE):</p>	<p>The main focus of outcome-based education (OBE) is measuring the performance of the students through outcomes which includes knowledge, skills and attitudes. The OBE system measures the progress of a graduate mainly through three basic parameters, namely, Program Educational Objectives (PEO) which describes the career and professional accomplishments that the program is preparing the graduate to achieve, Program Outcomes (PO) which describes what the students are expected to know by the time of graduation, Course Outcomes (CO) evaluates the performance of the students for each course. The introduction of the CBCS (Course based credit system) in the curriculum which is already implemented in the institution allows the students the flexibility of selecting the subjects of their own choice which is a learner centric approach of education. The subjects are categorized as core course, elective course, discipline specific elective course, project, ability enhancement courses, skill enhancement courses etc. At the end of the courses the course outcomes are measured by the grading system, program educational objective is measured through employer satisfaction survey (yearly) by the institution. As per records most of the students opts for higher education and some others seeks for employment opportunities. The institution focuses on gradual increase of these rates of higher education and employment options in the future.</p>
<p>6. Distance education/online education:</p>	<p>The first measure for increasing access to Open and Distance Learning include advertisement of admissions to various courses both online and Distance Learning. The institution offers distance education under two centres, Directorate of Open and Distance Learning, Dibrugarh University (DODL-DU) and Krishna Kanta Handiqui State Open University (KKHSOU). Every year hundreds of students pursue Master's degree under Open</p>

Distance Learning program. Open Distance Learning is offered for Master's degree in Political Science. Under Directorate of Open and Distance Learning, Dibrugarh University (DODL-DU), the following subjects are offered distance learning: Assamese, Economics, Education, English, Mathematics, Political Science and Sociology. Under Krishna Kanta Handiqui State Open University (KKHSOU), Undergraduate program courses are offered in various subjects like English, Assamese, History, Political Science, Sociology, Alternative English, Education and Environmental Studies. The Open and Distance Learning program has a separate office where all communications and matters relating to Master's degree program are planned, discussed and undertaken. A separate library for the needs of such master's students is maintained in the office of Open and Distance Learning program. Text books and reading materials are made available to those who seek admission into the program. Activities regarding (ODL) are generally taken on Sundays and holidays.

### Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Yes. The Electoral Literacy Club was set up in Silapathar College on 06.02.2021 for the targeted new voters aged between 18 to 21 years who are in the graduation programme.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	Yes, the Electoral Literacy Club (ELC) was formed with the following composition along with its specific functions. The composition is as follows: 1. Principal as the Chairperson : Dr. Lakhi Nath Pegu 2. Faculty Coordinator: Mr. Nabin Chandra Kardong, Associate Professor, Department of Political Science 3. Mr. Raju Pegu, Coordinator, IQAC (Faculty Representative) 4. Student Coordinator: Bhugeswar Doley, B.A. 6th Semester, Department of Philosophy 5. Sapna Sahani, B.A. 6th Semester, Department of English 6. Pawan Doley, B.A. 2nd Semester, Department of Political Science Functions: 1. To educate the students pursuing graduation on voter registration and to make them understand of the electoral process through voter awareness programmes 2. To help the students understand the value of vote and the importance of voting in a

	<p>democracy like India 3. To provide the students on electoral literacy including EVM familiarization 4. To engage with different awareness programmes relating to Voting and observe National Voters Day 5. To facilitate voter registration for the eligible students who are yet not registered. The ELC is representative of faculties and students which is gender and tribal representative as well and it is still functional.</p>
<p>3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.</p>	<p>Several innovative programmes and initiatives were undertaken by the ELCs. These are: 1) On March 24, 2021, at the Silapathar College Auditorium, the District Administration, Dhemaji, organised a “Voter Awareness Programme” in association with IQAC. Dr. L.N. Pegu, Principal of Silapathar College, Chaired the meeting. Mr. Jatra Kanta Karmakar (ACS) and Nayan Moni Dutta (ACS) were present as resource persons. The programme was organised to raise awareness among the nation's young voters, particularly prior to the 15th Assam Legislative Assembly Election, which was scheduled to take place from March 27 to April 6 of 2021. 2) On 5th February, 2021, Assamese Department in association with IQAC organized a Street Play at different places in Silapathar Town. The students of Assamese department played the street play on the issue of voting rights and gender discrimination to eliminate the male dominating voting right in the society. All the students including teachers also actively participated in the event. This Voters Awareness campaign in the form of Street play also highlighted the importance of general election for MLAs and MPs; general students election, significance of MLA fund for the public etc. 3) On 6th November, 2021 Silapathar College Students Union campaigned for the upcoming Union Body Election to be held on 08.11.2021 where the contested candidates brought different social issues of the college such as better drinking water facilities, better hostel facilities for girls, better toilet facilities etc. and encouraged the students to vote and elect their representatives. 4) Silapathar College in collaboration with IQAC and NSS Unit celebrated National Constitution Day on 26th November, 2021. Mr. Raju Pegu, the coordinator of IQAC chaired the programme while Madhusmita Devi, Assistant Professor, Department of Political Science delivered speech on the National</p>

	<p>Constitution Day. In her speech, Miss Devi stressed the significance of the National Constitution Day including the importance of voting rights enshrined in the Constitution itself. 5) A Legal Aid Camp was organized by Political Science Department in collaboration with Youth Will NGO on the occasion of National Voters' Day on 25.01.2022 at Murong Ghar, Digholi Chapori Gaon, Dhemaji, Assam in order to create awareness among semi-literate and illiterate rural tribal voters. The camp particularly focused on the significance of right to vote in democracy to provide legal aid among the illiterate and semi-literate village folks. Mrs. Swarnali Roy, advocate and President of the Youth Will NGO, Mr. Rhituray Patir encouraged the young voters to take part in the political process and highlighted the significance of every single vote in democracy. 6) 13th National Voters Day was Observed on 25th January, 2023 on the theme "Voting: Bridging the Voting Gap" in the Auditorium of the college. Dr. Dipen Saikia, Principal, Moridhal College, Dhemaji, Assam delivered his powerful speech on the issues of voting gap across gender, caste, class, region, pulling percentage gap between two last elections in various regions and apprehensive suggestions for the coming elections etc. He highlighted the significance of voting right of every Indian citizen for a successful democracy.</p>
<p>4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.</p>	<p>A Youth Mock Parliament was organized by the Department of Political Science on 03.03.2022 on the topic "Caste based Reservation is detrimental to Society". The Mock Parliament was organized as an awareness drive and its objectives were to develop an insight among the students on the working parliament, to make students aware of the public issues and form their opinions thereafter.</p>
<p>5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.</p>	<p>Silapathar College has made provisions for any students enrolled in the Bachelor Programme who is above 18 years to register in the National Voters' Services Portal by visiting the College Website and thereafter clicking "Registration for New Voters" link. When a student clicks this link, he/she will be directed to the National Voters' Services Portal where the student has to fill "Form 6" by providing details of the documents/details asked.</p>

## Extended Profile

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### 1 Students

#### 1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
897	779	568	683	692

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

### 2 Teachers

#### 2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 49

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

#### 2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
45	39	25	20	22

### 3 Institution

#### 3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
86.5	47.04	94.36	112.73	221.58

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>

## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curricular Planning and Implementation

##### 1.1.1 The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

##### Response:

- Silapathar College is an affiliated college of Dibrugarh University, and as such follows the predetermined syllabus and **academic calendar** for scholastic as well as non-scholastic activities set by the parent University. The college offers Bachelor of Arts (B.A.) and Bachelor of Science (B.Sc.) courses that run under the academic structures of the affiliating University and is committed to providing holistic development for its students.
- At the beginning of each academic session, an **orientation program** is conducted and the Principal/President G.B. of the college addresses the newly admitted students.
- Academic processes of the college are streamlined, with **timetables**, workloads and other supporting administrative tasks prepared well in advance of the teaching session.
- All the faculty members comply with the **course plan** prepared at the beginning of the academic session for the timely completion of the course syllabus.
- Silapathar College prioritizes the amalgamation of the academic and mental health of our students through the **mentor-mentee system** in which students are divided into smaller groups. Through focused interactions and guidance offered by the teachers, students are able to have their academic and other issues suitably addressed.
- The institution also tries to take care of **advanced & slow learners** through a number of **well-prepared steps**.
- The college authority conducts the Sessional and End semester examinations as per the **academic calendar** of Dibrugarh University. The sessional examination answer scripts are thoroughly discussed with students. Assignments are also given to the students in a routine manner and are evaluated. End-semester examinations are conducted by the college as per the exam schedule provided by the University and results are declared by the University.
- Besides its academic credentials, Silapathar College is one of the few colleges that offers 31 nos of **certificate/add-on/value-added** programs during the academic sessions 2020-21 and 2021-22. These courses impart life skills and are transacted by practitioners, thus providing opportunities to students for hands-on experience in skill development.
- Academic departments of the college also conduct **parents-teachers** meetings to have firsthand knowledge about the issues that are faced by the students/parents and efforts are taken to address grievances/issues.
- The college also conducts **Student Adalat** in a routine manner in which the Principal along with the faculty members directly interacts with the students regarding their issues within the college campus.
- To make the Teaching-Learning process more effective and learner-centric, the **method of ICT** is extensively used along with the conventional chalk-and-talk method. Each department of the college has **ICT-enabled classroom** facilities that make the teaching-learning process more learner-centric through effective curriculum delivery.
- To ensure **effective curriculum delivery** during the **COVID lockdown** period, or during the

restriction of physical classes college has designed a system in the college website for live classes by named college online education, faculty members used free versions of G-suits, Zoom, screencast, etc. for online curriculum delivery.

- College is also having an **effective mechanism** to collect the **student's feedback** for analyzing and taking positive and corrective measures concerning any shortcomings faced by students related to curriculum delivery and other related issues.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 1.2 Academic Flexibility

File Description	Document
<b>1.2.1 Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)</b>	
<b>Response:</b> 31	
List of students and the attendance sheet for the above mentioned programs	<a href="#">View Document</a>
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Evidence of course completion, like course completion certificate etc. Apart from the above:	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### Other Upload Files

1

[View Document](#)

**1.2.2 Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years**

**Response:** 20.2

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses



of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
540	191	0	0	0

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 1.3 Curriculum Enrichment

#### 1.3.1 *Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum*

##### Response:

The course curricula of Silapathar college under Dibrugarh University integrate crosscutting issues relevant to professional ethics, gender, human values, environment, and sustainability.

- Issues relevant to professional ethics are focused in the courses of Assamese, Economics, Education, English, Philosophy, Political science, and Sociology.
- Simultaneously, teachings on gender related issues are done in the courses of Assamese, Education, English, Philosophy, Political Science, and Sociology.
- To propagate human values the institution includes rational knowledge in the courses of Assamese, Education, English, History, Philosophy, Political Science, and Sociology.
- The significance of conservation and sustainable development on Environment and sustainability are taught in the courses of Botany, Chemistry, Economics, Political Science, and Zoology.
- In Bachelor of Arts (B.A.) and Bachelor of Science (B.Sc.) 2nd Semester, students have Environmental Science as a compulsory subject.
- Training programs are organized in the institute to enrich and uplift the skills of the students in administration and management by providing lectures delivered by experts from administrative and professional development fields.
- The National Service Scheme of the college recognizes issues and provides values to encourage humanitarian activities in the college and nearby vicinities.
- The institute emphasizes the equality of every student on the college premises. Events focusing equality of women like International Women's Day, National Girl Child Day, street play on the voting rights of women, etc. are observed to acquaint the students with the importance and strength of being a woman.
- The college practices patriotic values by observing important National festivals like Republic Day, Independence Day, Gandhi Jayanti (International Non-Violence Day), Rashtriya Ekta Divas (National Unity Day), National Youth Day, etc.
- To foster human values the institute organizes National Yoga Day, Matrivasha Divas, National Voter's Rights Day, etc.

- The institution is concerned with the maintenance of the natural ecosystem in the college premises as well as in the nearby area. Events such as World Environment Day, Van Mahotsav, World Wildlife Day, World Soil Day, World Water Day, Tree plantation programs, Cleanliness drives, etc. are organized to create awareness among the students and people.
- World AIDS Day, No Tobacco Day, Blood grouping camp, and Mental health awareness camp are organized in the college for the well-being of the students.
- The NSS unit of the college is a diligent group associated with various activities. The unit supports the work related to uplifting the students and nearby people.
- Add-on/ certificate courses on Mushroom Cultivation Technology and Aquarium Fabrication and Maintenance are incorporated into the curriculum to emulate entrepreneurship within the students.
- Certificate courses in Yoga & Meditation, Women Studies, and Social Work would edify and inspire students to elicit greater moral values.
- The courses practiced and taught in Silapathar College seek to equip students with the general education in augmenting self-employment, skilled and abled individuals in the future.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 1.3.2 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

**Response:** 14.94

#### 1.3.2.1 Number of students undertaking project work/field work / internships

Response: 134

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 1.4 Feedback System

**1.4.1 Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website**

**Response:** A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

<b>File Description</b>	<b>Document</b>
Feedback analysis report submitted to appropriate bodies	<a href="#">View Document</a>
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	<a href="#">View Document</a>
Action taken report on the feedback analysis	<a href="#">View Document</a>
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1 Enrolment percentage

**Response:** 90.45

##### 2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2021-22	2020-21	2019-20	2018-19	2017-18
503	467	247	272	320

##### 2.1.1.2 Number of sanctioned seats year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
550	500	300	300	350

#### File Description

#### Document

Institutional data in the prescribed format

[View Document](#)

Final admission list as published by the HEI and endorsed by the competent authority

[View Document](#)

Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

#### 2.1.2 Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

**Response:** 69.74

##### 2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2021-22	2020-21	2019-20	2018-19	2017-18
180	164	84	111	134

### 2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
269	245	147	147	157

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	<a href="#">View Document</a>
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule ( Translated copy in English to be provided as applicable)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 2.2 Student Teacher Ratio

### 2.2.1 Student – Full time Teacher Ratio (Data for the latest completed academic year)

**Response:** 19.93

## 2.3 Teaching- Learning Process

### 2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

**Response:**

The college genuinely follows Student Centric Methods, such as, experimental learning, participative learning and problem-solving methodologies for enhancing learning experiences through using ICT tools which can be described as follows:

- In order to make teaching learning process more holistic and visual, teachers use **visual aids** such

as **LCD Projectors** and **smart boards**.

- Academic departments are enabled with one **ICT enabled classroom each** and faculties take **ICT classes regularly** in accordance with the allotted departmental class routine. In doing so, each academic department maintain their **ICT log books**.
- The college ensured every attempt not to disrupt regular teaching learning process during COVID 19 Pandemic. Hence, each and every teacher took regular **ONLINE classes** through college website (a system had been inserted in the college website for online teaching). The **records of online classes** are being kept in the college website.
- Apart from this, teachers use to upload **e-contents** such as **class notes, syllabus specific videos, assignments etc.** in the college website.
- In order to make online teaching learning process more dialogue oriented instead of monologue, teachers use to take **Power Point Presentation from students in the class**.
- The college makes a particular provision in the **college website** where **students can upload their class assignments online through log in the Students' Portal**.
- Students are being taught about using **Google classrooms, Mail operating system** etc.
- The **college library** is being made fully digitalized in order to expand horizon of knowledge. The use of software such as **SOUL 3.0, DSpace, OPEC, INFLIBNET, N List** etc. is making college library an online repository of knowledge as well.
- In order to make teaching learning process experimental and participative, students are given **hands on training for making hand sanitizers, mushroom cultivation and vermi compost** under the special initiative of the Department of Chemistry, Botany and Zoology respectively.
- In order to have a deeper outlook, departments prepare their **online departmental newsletters** comprising faculty profiles and achievements of students and teachers.
- Students are constantly encouraged to participate in **Debate and Symposium, Quiz Competition, Mock Parliament, Street Play, Wall Magazines** etc. in order to make learning process participative, problem solving and holistic.
- Students are given training for **competitive examinations such as IIT JAM, NEET etc. for career advancement** specially under the initiative of the Department of Physics and Chemistry. Moreover, the college has **an active Career Counseling Cell** under which different **career advancement programmes** are being conducted from time to time to give students broader exposure to numerous career alternatives.
- The college ensures collecting **annual feedback** from students and teachers through **college website in order** to make teaching learning process more participative and accountable.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 2.4 Teacher Profile and Quality

### 2.4.1 Percentage of full-time teachers against sanctioned posts during the last five years

**Response:** 97.42**2.4.1.1 Number of sanctioned posts year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
40	40	25	25	25

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**2.4.2 Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)****Response:** 57.62**2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
30	28	12	8	9

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	<a href="#">View Document</a>
Institution data in the prescribed format	<a href="#">View Document</a>
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 2.5 Evaluation Process and Reforms

### 2.5.1 Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

#### Response:

The College employs a robust multi-tiered mechanism of internal/external assessment to ensure transparency, efficiency, time-bound and objectivity in dealing with grievances related to internal examinations.

- Silapathar College, being a constituent college of Dibrugarh University is bound by University rules regarding Internal Assessment and hence gives **20% weightage in overall internal assessment**. The **breakup of Internal Assessment** as prescribed by the University is as **10% through two sessional tests, 5% through home assignments/seminar papers and 5% through class attendance**. The college follows this division of marks thoroughly.
- The Head of the Institution issues **notification for conducting sessional tests twice per semester** and used to issue **appointment letters of Assistant Officer In-Charge** for the said purpose.
- The departments are entrusted with preparing **question papers for sessional tests**.
- The **dates and routines of internal exams are notified in the central and departmental notice boards** and shared among students through **WhatsApp Groups**.
- The **answer scripts are evaluated within 15 days of the end of examination**. The **marks scored** by the students are displayed on the **departmental notice boards** and **records are being kept in record keeping registers** by every department. The evaluated answer scripts are shown to students in order to make the entire process a **transparent** one.
- **Absentees with genuine reasons** get an opportunity to **re-appear in sessional tests**.
- **Remedial classes** are organized for **slow learners** by every department.
- **Group discussions** and **class seminars on syllabus oriented topics** are organized regularly for internal assessment in order to generate a dialogue centric environment instead of a monologue prone classroom.
- During **Covid period**, **sessional tests** were conducted **online through the link provided in the college website** and **students submitted their assignments online** either in the specific link created in the college website or through Google Classrooms.
- The college has a well-defined system in place to deal with **examination related grievances**. If any student registers grievances/dissatisfaction regarding obtained marks, the student visits the concerned faculty and checks his/her answer copy and tries to know loopholes from the teacher for further progress. If it is felt necessary answer scripts are re-evaluated.
- The college makes a mandatory provision of **online feedback from every students** via link shared in the college website so that students can give their remarks on academic and administrative matters for further holistic development of the college
- The college ensures the **best practice of conducting Students' Adalat** from time to time where students raise their grievances including matters related internal and external examinations. Their grievances are recorded in the registers and do rectify them before organizing every next meeting of *Students' Adalat* and hence make the process transparent and time bound one.



File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 2.6 Student Performance and Learning Outcomes

### 2.6.1 Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

#### Response:

Programme Outcomes (POs) and Course Outcomes (COs) are adopted for all programmes offered by the college in accordance with Dibrugarh University guidelines.

- **POs and COs are designed to suit the present day requirements** of the students in terms of securing their path towards higher studies or a terminal degree guiding students towards career choices. **The Course Outcomes are formulated by the respective Departments** in sequence with the Programme Outcomes.
- **Students are made aware of the course outcomes through orientation programme, classroom discussion, expert lectures and syllabus orientated practical** as well as **project works**.
- The extensive POs and COs of each department are **uploaded** in the **college website**.
- **The parents/guardians of the students are acquainted with the Programme Outcomes** by means of **Parent Teacher Meetings**.
- The college deputed **teachers for workshops, seminars, conferences and FDPs** to enrich them to attain the outcomes while teaching learning in the classes.
- **Workshops** have been conducted to **enlighten teachers with newly introduced CBCS system and revision of syllabus introduced by the university**.
- Attainment of POs and COs are being regularly evaluated by the college through **sessional tests twice per semester, end semester examination, home assignment, seminars, project works** as well as **practical examinations**.
- The **progress of each student** is being recorded by the faculty members throughout the semester and hence **remedial classes** have been organized accordingly for **slow learners**.
- The provision of **mandatory offline/online feedback** collected from students annually is an important method of **measuring attainment with objectives of identifying the attainment level of students** in terms of **programme, subject, course and syllabus outcomes** and to understand the impact of teaching learning process.
- In the **online survey** conducted among students on various aspects of course outcomes and programme outcomes, **88.7%** reported that they have **visited Programme Outcomes/Course Outcomes uploaded in the College Website, 76.1%** and **74.6%** reported on fully aware of **Generic Elective Courses and Discipline Specific Courses** respectively. Again, **88.2%** and **91.6%** rated highly on applicability/relevance of courses to real life situation and career advancement opportunity of their syllabus. Moreover, **90%** students rated amidst good and very good on availability of reference books in the library. **86%** students reported that their course improved their **ICT knowledge** and **89.6%** students course developed your **language and communication skill**.

- The **placement of students, progression of students towards higher education and qualification of various state and central government examinations** after successful completion of the programme are salient landmark to assess course outcomes as well as programme outcomes.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 2.6.2 Attainment of POs and COs are evaluated. Explain with evidence in a maximum of 500 words

#### Response:

Programme Outcomes (POs) and Course Outcomes (COs) are adopted for all programmes offered by the college in accordance with Dibrugarh University guidelines.

- **POs and COs are designed to suit the present day requirements** of the students in terms of securing their path towards higher studies or a terminal degree guiding students towards career choices. **The Course Outcomes are formulated by the respective Departments** in sequence with the Programme Outcomes.
- **Attainment of POs and COs** are being regularly evaluated by the college through **sessional tests twice per semester, end semester examination, home assignment, seminars, project works** as well as **practical examinations**
- The progress of each student is being recorded by the faculty members throughout the semester and hence **remedial classes** have been organized accordingly for **slow learners**.
- The provision of **mandatory offline/online feedback collected from students** annually is an important method of measuring attainment with objectives of identifying the attainment level of students in terms of **programme, subject, course and syllabus outcomes** and to understand the impact of teaching learning process.
- In the **online survey** conducted among students on various aspects of course outcomes and programme outcomes, **88.7% reported that they have visited Programme Outcomes/Course Outcomes uploaded in the College Website, 76.1% and 74.6% reported on fully aware of Generic Elective Courses and Discipline Specific Courses respectively. Again, 88.2% and 91.6% rated highly on applicability/relevance of courses to real life situation and career advancement opportunity of their syllabus. Moreover, 90% students rated amidst good and very good on availability of reference books in the library. 86% students reported that their course improved their ICT knowledge and 89.6% students reported that course developed their language and communication skill.**
- The **placement of students, progression of students towards higher education and qualification of various state and central government examinations** after successful completion of the programme are salient landmark to assess course outcomes as well as programme outcomes.

<b>File Description</b>	<b>Document</b>
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 2.6.3 Pass percentage of Students during last five years (excluding backlog students)

**Response:** 90.92

#### 2.6.3.1 Number of final year students who passed the university examination year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
121	118	181	165	146

#### 2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
144	121	187	194	158

<b>File Description</b>	<b>Document</b>
Institutional data in the prescribed format	<a href="#">View Document</a>
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	<a href="#">View Document</a>
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 2.7 Student Satisfaction Survey

**2.7.1 Online student satisfaction survey regarding teaching learning process****Response:** 3.82

<b>File Description</b>	<b>Document</b>
Upload database of all students on roll as per data template	<a href="#">View Document</a>

## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

**3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

**Response:** 6

**3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
6	0	0	0	0

**File Description**

**Document**

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

### 3.2 Innovation Ecosystem

**3.2.1 Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident**

**Response:**

- Silapathar College has established **Institution Innovation Council (IIC)** as per the norms of the Innovation Cell, Ministry of Education, Govt. of India during the IIC Calendar year 2021-22 and received a certificate with **certificate No. 6244**.
- Different cell/clubs established under IIC Silapathar College are **Skill Development Cell, Startup Club, Entrepreneurship Development Cell, and Intellectual Property Right Cell**.
- IIC of the College encourages students not only to absorb current knowledge but also to be enterprising and try to create new knowledge, products, and ideas through different types of activities driven by the cell/club established under IIC, Silapathar College. IIC Silapathar College also conducted several programs on **Start-ups, innovation, entrepreneurship development, Intellectual Property Rights (IPR), innovative idea competitions**, etc organized under different cells/clubs to inculcate entrepreneurship culture and innovative ecosystems among the students. The students of the college actively participated in all these programs. A team of 10 students participated in the two days workshop on **“Innovative Ecosystem in Academic Institutions”** held on **11th and 12th March 2022** organized by the **Technology Enabling Centre, Tezpur University** in association with North Lakhimpur College under the guidance of the Co-ordinator IPR cell Silapathar College. A team of 6 students participated in the Innovative Idea competition

and secured **1st position**.

- Under the **Start-up club** college started the **outsourcing of Mushrooms** produced by the college **and vermi-compost** that have been produced by the college converting its bio-waste into wealth.
- The college promotes the **dissemination of knowledge on IP rights** among the teacher and students through the conduction of webinars/awareness programs on Intellectual Property Rights. An "**Advanced Webinar on Intellectual Property Rights**" was conducted by the Department of Physics, Silapathar College which was **Catalysed and supported by the Patent Information Centre, Assam Science Technology and Environment Council, Government of Assam**.
- On the occasion of "**Azadi Ka Amrit Mahotsav**" under "**National Intellectual Property Awareness Mission**" on 08/03/2022 the college conducted an IPR awareness program in collaboration with the **Intellectual Property Office, Kolkata, Ministry of Commerce and Industry Department for Promotion of Industry and Internal Trade, Office of the Controller General of Patent, Designs and Trade Marks, Govt. of India**.
- College has formed a **Research Committee** with the aim to inculcate research culture and attitude among faculties and students. The college promotes the faculty members to carry out research works by providing **financial assistance** to six groups of researchers in the form of **seed money**.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 3.2.2 Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

**Response: 55**

#### 3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
27	20	00	03	05

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 3.3 Research Publications and Awards

**3.3.1 Number of research papers published per teacher in the Journals notified on UGC care list during the last five years****Response:** 0.47**3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
07	12	04	00	00

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	<a href="#">View Document</a>
Link to re-directing to journal source-cite website in case of digital journals	<a href="#">View Document</a>
Links to the papers published in journals listed in UGC CARE list or	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years****Response:** 1.16**3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
39	15	0	0	3

File Description	Document
List of chapter/book along with the links redirecting to the source website	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 3.4 Extension Activities

#### 3.4.1 Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

##### Response:

To execute the **Mission and Vision statements** of the college, a strong and continuous network with the neighborhood community has been established through various **extension programs** carried out by the various **cells/units**, and **departments** of the college. A number of extension activities were undertaken to promote the institute-neighborhood community and sensitize the students to social issues. Most of the students of our college actively participate in social service activities, leading to their all-around development. The college has a number of cells/units, and via these units, it annually organizes a variety of outreach events in the local community to sensitize the students and make them aware of their responsibilities to the larger society.

The NSS unit of the college organizes a seven-day **NSS special camp**, a **fifteen-day Swachhha Bharat Summer Internship**, a week-long observation of **Van Mahotsav**, a fifteen days **Swachhta Pakhwada Programme** in a nearby adopted village. Several activities were carried out by NSS volunteers addressing social issues which include an **Awareness camp on health & hygiene** at **Shri Shri Sewa Ashram**, a **Flood relief camp**, a **cleanliness India program**, a **blood grouping camp**, a **tree plantation program**, **Environmental awareness**, **Holding on walkathon program**, **Swacchh hi Seva**, **Awareness camp** on health and hygiene cum health check-up, construction of school road, **Training on Yoga**, **Awareness of Covid-19** as well as distribution of self-made mask to the needy people.

The Eco Club of the college organizes various extension activities such as tree planting, a **"Plantation Drive Program at School"**, a **"Campus Cleaning Program"**, and organized a mega rally on **World Aids Day** under the theme **"End Equalities, End AIDS, and End Pandemics"**. Hence, a number of awareness programs on **"Eradication of Superstitious Belief"** were carried out at nearby educational institutions in collaboration with the Assam Science, Technology, and Environment Council, Department of Science and Technology, Govt. of Assam, under the program **"SANSKAR: Manuhe Manuhar Babe"**.

Other than **NSS**, **Eco Club**, **Red Ribbon Club**, **Environment and Climate Cell**, **Gender Sensitization** and **Complaint Committee for Sexual Harassment Cell**, and **Teacher's units**, the various



departments of the college is aware of their responsibilities for shaping students into responsible citizens of the country by making students aware of social issues through various extension activities like **Tree Plantation, Blood group detection, Voter awareness camp, Personal health and hygiene, Cleanliness drive program, Program on embracing community through science, Outreach life skill program, Awareness program on nutritional behavior, Training on mushroom cultivation among SHG, Awareness campaign on Har Ghar Tiranga, Street play theme: My vote my right.** Hence, various departments of the college conducted a number of field studies on different topics and areas during the session 2017-2022.

The above activities have a positive and beneficial impact on the lives of students as they not only nurture their relationship with the community but also become aware of social responsibility and humanitarian values. These activities lead to the development of human resources, as they learn to take responsibility not only for those in need and society as a whole.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 3.4.2 Awards and recognitions received for extension activities from government / government recognised bodies

#### Response:

For the successful implementation of the **Mission and Vision** of the college, **strong and continuous networks** have been established with the **neighborhood communities** through various **extension programs** of the college. The college has a number of **cells/units**, and via these units, it organizes a variety of outreach events in the local community to sensitize the students and make them aware of their responsibilities to the larger society. For these programs, the college has **received a number of awards and recognitions** for extension activities from government/government-recognized bodies during the last five years.

Silapathar College received a **certificate of appreciation** from the **Global Foundation NGO for maintaining a clean & green campus** during the session 2017-18.

Silapathar College organized a series of **awareness programs** on "Eradication of Superstitious Belief" under "**SANKAR**" **Manuhe Manuhar Babe, catalyzed and supported by the Assam Science, Technology and Environment Council (ASTECC), Department of Science and Technology, Govt. of Assam**, in "Hanuman Garhi Hindi High School on 12th March 2020; Silapathar Residential Higher Secondary School on 2nd March 2021; Akajan Tribal Girls H.S. School on 5th March 2021; Silapathar Migang High School on 9th March 2021; Silapathar Town M.V. School on 15th March 2021; Silapathar Town Primary School on 07th April 2021; Silapathar College on 10th April 2021 etc. For these programs, Silapathar College received a number of certificates of recognition from the schools for conducting the above-mentioned programs. Further, Dr. Abdul Mutalib, Assistant Professor, Department of Sociology, Silapathar College has also received a certificate of appreciation from the Assam Science & Environment

Council (ASTECC), Govt. of Assam, for rendering his service as **Programme coordinator** for the successful organization of the program “Sanskar: Manuhe Manuhar Babe” in seven schools of Dhemaji District during the year 2019-20.

Silapathar College received a **certificate of recognition** for conducting a **blood grouping camp** at Akajan High School and a certificate of appreciation for voluntary service to the mental illness treatment camp organized by S.E.D.O, Dhemaji during the session 2021-22.

Silapathar College received a **certificate of appreciation** from the **District AIDS Control Society, Govt. of Assam** for conducting a Mega Rally & Awareness Programme on the occasion of World AIDS Day during the session 2021-22. For this Programme; Dr. Abdul Mutalib, faculty of Silapathar College has also received a **certificate of appreciation** from the **District AIDS Control Society, Dhemaji**, Assam for his extensive and outstanding contribution to coordinating and organizing the program.

The department of Sociology, Silapathar College received a **certificate of appreciation** from the **Rural Volunteer Centre (RVC)** for conducting an outreach awareness program on nutrition behavior during the session 2021-22.

The Alumni Association of Silapathar College received a **certificate of recognition** from the Gelua M.P. High School for organizing a **blood grouping camp** and a **certificate of appreciation** for its volunteer efforts in the relief activities during the **flood disaster** during the session 2021-22.

In addition, Silapathar College **adopted Kanchan Goat Farm** and guided which leads received District Best Goat Farmer Award from the Animal Husbandry and Veterinary Department, Assam.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### **3.4.3 Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.**

**Response:** 84

#### **3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
38	19	10	10	07

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 3.5 Collaboration

<p><b>3.5.1 Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.</b></p> <p><b>Response: 38</b></p>	
File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	<a href="#">View Document</a>
List of year wise activities and exchange should be provided	<a href="#">View Document</a>
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

#### 4.1.1 The Institution has adequate infrastructure and other facilities for,

- **teaching – learning, viz., classrooms, laboratories, computing equipment etc**
- **ICT – enabled facilities such as smart class, LMS etc.**

**Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)**

#### **Response:**

The Institute was established in 1979 and is in the center of Silapathar town of the Dhemaji District of the State of Assam. The institute is set on an **11.4182 acres green campus** with adequate academic and administrative buildings and infrastructure for sports cultural, gymnasium, and yoga activities.

#### **Physical facilities for Academic activities:**

- The Institute has a total of **31 classrooms** out of which
  - **1 Classroom** is a smart classroom with facilities like Interactive White Board, Projector, Digital Podium, etc.
  - **10 rooms** are **ICT-enabled classrooms** with **Projectors** and **Wi-Fi**
- All the Departments have separate rooms and Desktop Computers
- CCTV cameras are installed in each building.
- All five Departments of science and the Education Department have separate laboratories.
- There is a total of **95** Computers, and **03** Laptops in the institute out of which **69** are available for academic purposes.

**Library:** The Library is fully digitalized with facilities like a digital scanner, **N-list** membership for students and staff, **NDLI Club** membership, **OPAC**, and **WEBOPAC**, and an adequate number of books are available in the library to be used by students and staff members. The Library regularly subscribes to Newspapers, magazines, and offline journals and has a separate section for reading.

#### **Other Physical Facilities:**

- **01 Computer Lab** with internet facility
- **01 Conference Hall** (virtual classroom)
- **01 language Lab.** To enhance the communication skills of the students.
- **01 Day care center** for the babies of faculty and staff members
- **01 Examination center** merged with Vice-Principal Office
- **01 Canteen** for the service of staff and students
- **01 Primary Health Centre**
- **01 Girl's Hostel** with a capacity of **51** boarders
- **01 Ethnic Museum**
- **Common Rooms** for **Boys and Girls**
- **01 common drinking water facility** and **07 water purifiers**

- **Ramps and Toilets** for differently-abled persons
- **02 Large Generators** for uninterrupted power supply
- **32 CCTV cameras**
- **01 Xerox machines**
- **Solar panels** for streetlights
- **06 printers and 05 scanners**
- **02 Gardens** for the aesthetics of the campus
- **01 Vacuum Cleaner**
- **03 Parking facilities** for cars/bikes, **01 cycle stand**
- **03 Amplifier sets and 04 Podiums, 01 Digital Podium**
- **01 Digital Camera**

#### **Sports Facilities:**

- **01 Indoor Stadium** with facilities
  - **02 Badminton Courts**
  - **02 Table-Tennis Courts**
  - **Court for Karate and Taekwondo**
  - **Galleries for spectators**
  - **01 Yoga and Meditation Centre**
- **01 Field (Currently in the process of upgradation to a Stadium)** with facilities for
  - **Football ground**
  - **Cricket ground**
  - **Kabaddi court**
  - **Volleyball court**
  - **Athletics**

#### **Cultural Facilities:**

The College has a Cultural Cell that encourages the students to practice traditional art forms such as Music, Dance, Poetry, etc. The Institute is well equipped with an Auditorium with a seating capacity of **300 people**. The Institution publishes its magazine annually which includes articles, poetry, prose, etc. The institute also provides instruments for classical, modern, and folk songs.

#### **Cultural Instruments available:**

Dhol, Harmonium, khol, Nagara, Tabla, Flute

#### **Gymnasium:**

The gymnasium is well equipped with modern exercise machines like **Motorized Treadmill, Cross Cables, Smith Machine, High Lat Pulley, Leg Press, Leg Extension Machines, Dumbbells, barbells**, etc to promote physical health among students, teachers, and staff.

<b>File Description</b>	<b>Document</b>
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

#### **4.1.2 Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years**

**Response:** 42.3

##### **4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
12.08	8.51	48.12	50.64	118.46

<b>File Description</b>	<b>Document</b>
Institutional data in the prescribed format	<a href="#">View Document</a>
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## **4.2 Library as a Learning Resource**

**4.2.1 Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students**

**Response:**

Silapathar College Library is fully automated and is currently using SOUL 3.0 as the Library Management Software. The library has an adequate number of books and journals and regularly subscribes to

Newspapers, journals, Magazines, etc. The library remains open from 9.30 AM to 4:30 PM on all working days and records arrival and departure of the visitors through both online and offline modes. Students and staff members are allowed to bring their Laptops, Phones, and Tabs and are allowed to access the internet facility provided by the library. The library has the adequate physical and IT infrastructure to support the needs of the students and staff of Silapathar College.

#### **Physical Facilities:**

- **15635** books with **7341** unique copies
- **337** Dictionary and Encyclopedia
- Subscription of **12** magazines, **10** Journals, and **08** daily and weekly Newspapers
- Separate sections for Newspaper, Journals, and books
- Reading section with a seating capacity of **50+** persons
- Separate space for physically disabled persons
- **05** Computers out of which one is accessible to students (OPAC section)
- **01** online UPS
- **02** Scanner and **01** Printer
- **02** Manuscripts (**TAMRALIPI**)
- **02** CCTV surveillance cameras

#### **Digital/IT Facilities:**

**Subscription of N-list:** The Library has a subscription to N-list which allows the library to access **1,99,500+** e-Books and **6,000+** e-journals. The library provides free N-list membership to the students and staff.

**Club membership of NDLI:** The library has an NDLI club membership that provides access to **92,186,667+** online resources that include Books, Journals, Materials for Test Preparation, etc.

**Barcode Attendance System:** Barcode-based attendance systems for both students and staff are placed at the library entrance to record the number of its visitors.

**Searching through OPAC:** The resources of the library can be searched using OPAC. A separate section has been established inside the library (OPAC section) where a student can search its resources using the computer provided for that purpose only.

**WEBOPAC:** Silapathar College library has a separate digital library (in-house digital archive) section, the student can access digital content from their digital devices through Wi-Fi within the library campus.

**Wi-Fi-based Library:** Silapathar College Library is Wi-Fi based library. Library users can use the Wi-Fi service in the reading hall and in the digital library section.

**Reprographic Services:** The library provides soft copies of books, journals, and magazines to its students whenever needed.

**ID card Printing and other Services:** The library prints Library Cards for all the stakeholders of Silapathar College.

**Free Internet Facility:** Users can use a free internet facility with 100mbps speed through Library Wi-Fi.

**Online Repository (Dspace):** The library Uses DSpace as the Online Repository where it can store e-books, e-journals, previous years' question papers, college publications, etc.

The library also organizes orientation programs for its students where they are oriented through the physical and digital resources of the library.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 4.3 IT Infrastructure

**4.3.1 Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection** *Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words*

**Response:**

The Institute is well-equipped with IT facilities and continuously upgrading its IT Infrastructure to meet the needs of the current curriculum. The introduction of a new science stream in 2020 comes up with a change in the IT infrastructure like increasing the number of Computers, Projectors, etc.

The library is fully automated, currently using SOUL 3.0 as the online Library Management System replacing the previous version in 2021. The library started its N-list membership in 2012 which facilitates the students and staff to access several online resources like e-books, e-journals, etc.

The website of the college undergoes continuous upgradation to fulfill the needs of classes, feedback, and grievances through online mode. The college started its own Online Teaching-Learning portal since 2021 which helps the students to attend classes virtually and during any natural disaster like flood, epidemic, etc. Teachers can upload study materials, videos, and assignments in the portal from which a student can access those by logging through the student portal. The online portal also provides the facility of organizing examinations through the college website.

The college upgrades the number of computers by establishing the Language Lab in 2018 with 31 Computers, LCD monitors, and Wi-Fi facilities followed by 05 Computers and 01 Server Computer of the latest configuration in 2022 for Computer Lab and library respectively. 09 Projectors (out of which 01 is Portable) have been purchased by the Institution in 2022 to promote learning through ICT classes. Virtual Classroom was established in 2015 with the facilities of an Interactive White Board, Computer Panel Projector, Digital Podium, etc.



The institution currently has two service providers for its Internet facility, viz. Railwire and Reliance Jioinfocomm limited. The Railwire has been functioning since 2021 and provides a maximum port speed of up to 100 MBPS. Students can use the Wi-Fi facility provided by Jio which is in operation since 2015.

The biometric attendance system for employees has been functioning since 2017. The college currently has 32 CCTV cameras throughout the campus for surveillance.

#### Summary of IT facilities available on the campus:

- **93** Computers
- **06** Printers
- **06** Scanners
- **11** Projectors
- **01** Interactive Whiteboard
- **03** Laptops
- **32** CCTV Cameras
- **01** Biometric attendance system
- **02** LED Monitors

#### IT facilities provided by the College website:

- Teaching-Learning Portal
- Online feedback system
- Grievance portal for students

#### LMS Used:

- Google Meet
- Zoom

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

#### 4.3.2 Student – Computer ratio (Data for the latest completed academic year)

**Response:** 13

##### 4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 69

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	<a href="#">View Document</a>
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

#### 4.4 Maintenance of Campus Infrastructure

##### 4.4.1 Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

**Response:** 41.65

##### 4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
56.20	27.74	27.43	53.26	69.52

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## Criterion 5 - Student Support and Progression

### 5.1 Student Support

**5.1.1 Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years**

**Response:** 88.86

**5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
763	765	559	634	495

File Description	Document
Year-wise list of beneficiary students in each scheme duly signed by the competent authority.	<a href="#">View Document</a>
Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).	<a href="#">View Document</a>
Upload policy document of the HEI for award of scholarship and freeships.	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**5.1.2 Following capacity development and skills enhancement activities are organised for improving students' capability**

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

**Response:** A. All of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	<a href="#">View Document</a>
Report with photographs on ICT/computing skills enhancement programs	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 5.1.3 Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

**Response:** 42.36

#### 5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
745	188	0	0	600

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 5.1.4 *The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases*

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

**Response:** A. All of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	<a href="#">View Document</a>
Proof related to Mechanisms for submission of online/offline students' grievances	<a href="#">View Document</a>
Proof for Implementation of guidelines of statutory/regulatory bodies	<a href="#">View Document</a>
Details of statutory/regulatory Committees (to be notified in institutional website also)	<a href="#">View Document</a>
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 5.2 Student Progression

### 5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years

**Response:** 14.64

#### 5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
36	24	07	10	30

#### 5.2.1.2 Number of outgoing students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
121	118	181	165	146

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	<a href="#">View Document</a>
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 5.2.2 Percentage of students qualifying in state/national/ international level examinations during the last five years

**Response:** 1.28

#### 5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

2021-22	2020-21	2019-20	2018-19	2017-18
1	3	0	2	2

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 5.3 Student Participation and Activities

### 5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one)

**during the last five years**

**Response: 11**

**5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
10	0	1	0	0

File Description	Document
Upload supporting document	<a href="#">View Document</a>
list and links to e-copies of award letters and certificates	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**

**Response: 5.2**

**5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
06	00	06	08	06

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 5.4 Alumni Engagement

**5.4.1 There is a registered Alumni Association that contributes significantly to the development of**

**the institution through financial and/or other support services****Response:**

The college has a registered Alumni Association under Societies of Registration Act. XXI of 1860, Govt. of Assam, vide Registration No RS/DMJ/241/D/13 of 2019-20 that contributes significantly to the development of the institution through financial and other support services. In addition to a central Alumni Organization, different departments used to organize alumni meet in their respective departments. The financial position of the Association encompasses Rs. 2,38,474/- in its account. The college enrolled newly passed out students as alumni every year. The Association organizes alumni expert lectures by the alumnus, extension activity in college level and various places for improvement of knowledge and personality development, entrepreneurship development of current students. Alumni of Silapathar College contributed more than 15 lakhs in cash or kinds in last five years.

- Total of 7 numbers of expert classes were organized between 2019 to 2021 by alumni association where alumnus offered physical classes in their respective departments.
- An alumnus Mr Dinesh Chandra Pegu retired assistant professor donated the college main gate worth Rupees Nine Lakh and Fifty Thousand which was handed over to college authority on 21st February 2022
- One day workshop on Career counselling & career planning organized by alumni association on 30/04/2022 in the college. Total of 81 students participated in this program. Mr. Izaz Hussain, Founder of Rono-o-Koxal was present as resource person.
- A book self-worth Rupees Fourteen Thousand was donated by Mr Tanuj Doleyon 03/12/2022, an alumnus presently an Officer In-Charge of Kachugaon Thana, Kokrajhar District to history department of the College.
- A wooden table worth Rupees Seven Thousand was also donated by alumni association on 5th December 2022.
- Recently a car parking estimated of Rupees Five Lakh also has also been contributed by the Alumni Association.
- One blood grouping camp was organized by Alumni association on 09/02/2022 at Gelua Multi-Purpose High School, Gelua, Silapathar, Which is a commitment to the social responsibility of this association.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>



## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

**6.1.1** *The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.*

**Response:**

- **Vision and Mission:**

The college's vision and mission have been developed in accordance with its location, the socioeconomic situation of the neighbourhood, potential students, and feeder schools. The college is situated in an environment where rural traditions and values have an impact on institutional activities. The majority of its pupils come from a part of society that is underprivileged, disadvantaged, and economically weak, and the majority of them live below the poverty line (BPL). In light of this, the college has developed the following vision and mission statements.

- **Vision:** Spreading the web of quality higher education by dissolving barriers and creating an apt environment for holistic progression of the students, academically and beyond, with a focus on the rich multicultural milieu of the land.
- **Mission:** Imparting higher education to the desiring and deserving, the unprivileged and deprived and encouraging them to confidently remain rooted in the global knowledge society for generating competent, compassionate, and charitable human resources motivated by sublime humane values.

- **Nature of Governance:**

To fulfil the institution's mission and vision, the involvement of the various stakeholders, as well as the decentralisation of powers and responsibilities within the hierarchical structure of the multiple entities, have been critical components in the accomplishment and fulfilment of these goals. The Governing Body of the college, the primary body responsible for making decisions, has delegated the responsibility of developing and implementing action plans for the college to the principal of the college, who does so in conjunction with members of the faculty and other stakeholders. The authority is then further delegated by the Principal to the Vice Principal, the Internal Quality Assurance Cell (IQAC), the Heads of Department (HODs), other Committees/Cells/Units, and other stakeholders depending on the scale and nature of the action plans. The authority creates its action plan and includes the same resolutions in the institutional strategic plan based on the resolutions that were passed at the IQAC meeting.

- **NEP**

The College has formulated an institutional development plan in line with NEP-2020 and intends to implement the same in compliance with the instructions it receives from its parent university.

- **Perspective plans:**

The IQAC creates perspective plans taking into account the college's vision and mission statements, the

suggestions of the Peer Team, the NAAC, and the Feedback Report of the Stakeholders. These plans are then implemented through its various criteria-specific committees and other Sub-Committees and Cells.

- **Participation of Teachers in Decision-Making Bodies:**

The institution adopts a decentralizing policy and participatory method to implement its Vision and Mission and realize its future ambitions. The institution's teachers participate in Committees and Subcommittees that help realize the college's mission and vision. HODs, Committee/Cell/Unit Coordinators/Conveners help formulate policy statements and action plans for IQAC and college authority. Teachers also influence decision-making through their representation in the Governing Body, Budget Committee, Purchase Committee, RUSA Committee, etc. They also function as motivators and oversee cultural and social events in the institution through NSS, Career Counseling, Women Cell, Eco Club, and others.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 6.2 Strategy Development and Deployment

**6.2.1 *The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc***

**Response:**

The administrative setup at Silapathar College is governed by well-established policies and procedures. It functions under the direction of Dibrugarh University for academic affairs pertaining to degree programmes and the Higher Secondary Education Council of Assam for H.S Programmes. DHE is the Statutory Body of the College. Furthermore, it complies with guidelines by UGC and Govt. of Assam. The College received funds from the Government of Assam, the UGC, RUSA, etc. and NAAC, NIRF, AISHE, etc. serve as its benchmarking organizations.

The principal is the Drawing and Disbursing Authority while the Governing Body is the supreme body at the college level. For the overall management of the college, various committees operate under the direction of the principal. In terms of quality management, the Principal Office and the IQAC are mutually dependent. Policies, processes, such as service books, the appointment and promotion system, the code of conduct, etc., all demonstrate how well these committees are functioning.

**Perspective Plan and Deployment:**

The Perspective Plan (2016-2026) has been prepared by IQAC taking into account the college's vision and

mission statements, the suggestions of the Peer Team, the NAAC, and the Feedback Report of the Stakeholders. These plans are then transformed into action through its various criteria-specific committees and other Sub-Committees and cells.

### **Governing Body:**

The institution's primary decision-making body is the Governing Body. It was established in accordance with the guidelines set forth by the Assam government's higher education department. It has a total of 13 members. Members of the Governing Body include the president, the principal of the college as Secretary, two people nominated by the Honorable Vice Chancellor of the affiliated university, two teachers, one office representative, three guardian members (including one woman), and one donor. The Governing Body makes all significant decisions, including those on staff appointments.

### **Administrative Set Up:**

The core of the college administration is made up of the G.B. President and Secretary. The principal is the college's executive leader and the final decision-maker in all financial concerns. As Secretary, the Principal executes all GB decisions and, on behalf of the state government, serves as the college's Drawing and Disbursing Officer. The Vice-Principal is delegated partial administrative power besides monitoring the academic activities. The IQAC Coordinator, departmental Heads, and members constitute the principal's committed team, who help him distribute all administrative tasks.

### **The Functions of Various Bodies:**

The college has committees for Academic Planning, Admission, Examination, Anti-Ragging, Disciplinary, Gender Sensitization and complain committee for sexual harassment, hostel management, prospectus, publication, purchase, Research, Rusa construction, swachh mission monitoring, hostel management etc., to take important decisions.

### **Service Rules, Procedures, Recruitment and Promotion Policies:**

Service rules and procedures are guided by the Department of Higher Education and the State Government as amended from time to time. The UGC eligibility requirements control the hiring and promotion of teaching employees, while state government regulations govern the hiring and advancement of non-teaching staff.

<b>File Description</b>	<b>Document</b>
Upload Additional information	<a href="#">View Document</a>
Institutional perspective Plan and deployment documents on the website	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

**6.2.2 Institution implements e-governance in its operations**

- 1. Administration**
- 2. Finance and Accounts**
- 3. Student Admission and Support**
- 4. Examination**

**Response:** A. All of the above

<b>File Description</b>	<b>Document</b>
Screen shots of user interfaces of each module reflecting the name of the HEI	<a href="#">View Document</a>
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	<a href="#">View Document</a>
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**6.3 Faculty Empowerment Strategies****6.3.1 The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression**

**Response:**

The college takes numerous steps to ensure the well-being of its workers, both teaching and non-teaching. The interventions fall under financial, supportive, academic, and other categories.

**Institutions Performance Appraisal System for teaching and non-teaching staff:**

The college's IQAC has developed the framework for the Performance Based Appraisal System (PBAS) in accordance with the standards set forth by the UGC and DHE, Government of Assam. The IQAC of the institution routinely solicits APIPBAS data from all teaching staff throughout the academic year. The performance of the faculty is assessed by the HOD's, Co-ordinator-IQAC and Principal of the college. For non-teaching staff, the annual confidential is prepared by the IQAC of the college as per the format of DHE, Govt of Assam and is assessed by Principal every year. In addition, Students' feedback analysis system is also used to appraise the effectiveness of the teaching and non-teaching staff. The feedback is examined by the IQAC, who then submits a report to the principal. The principal counsels the teaching and non-teaching personnel and urges them to enhance their performance in circumstances where laxity or lacunae are seen to provide better services. The annual performance indices of the teaching staff are taken

into account when promoting teachers to higher grades.

**Employees Welfare Policy Document:**

Silapathar College, on 24 March 2022, approved the Employees' Welfare Policy. The policy describes the facilities and procedures offered for the well-being of the college's teaching and non-teaching personnel.

**Welfare Measures for financial benefits:**

The college provides various schemes of the Govt of Assam, such as a Group Insurance Scheme (GIS), Provident Fund, Pension & New Pension Scheme, and Gratuity, to its employees to help them maintain a stable financial situation after retirement.

The college also provides Seed Money Grant Scheme to carry out research project and appreciation reward for publication of articles in reputed journals or participation in Seminar/workshop/conference etc.

**Supportive Measures:**

According to the rules set forth by the Assam government, the college offers casual leave, earned leave, maternity leave, and child care leave for teaching & non-teaching employees.

**Measures for Academic & Intellectual Development:**

The College regularly hosts workshops and training sessions to benefit its staff members under IQAC. In addition to IQAC, other cells and bodies also routinely host seminars, workshops, FDP, administrative skill development programmes, etc.

**Infrastructural, healthcare and Canteen Facilities:**

The college provides departmental space for all the teaching staff, and for the non-teaching staff, there is a comfortable administrative facility. Additionally, it offers amenities like gender-specific restrooms, incinerator for disposing sanitary napkins, multiple gym and sports facilities, Wi-Fi, N-List membership, books and journals in the library, desktops for all departments, primary health care facilities, etc. The canteen provides refreshments and meals at a reasonable price to teaching and non-teaching staff.

**Avenues for career development/progression:**

The college encourage and provides leave to join Ph.D for carrier development. It also provides duty leave to attend seminars, Conference, RCs, OCs etc. and serve as a Resource person in other institutes.

<b>File Description</b>	<b>Document</b>
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

**6.3.2 Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**

**Response:** 57.62

**6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
45	20	11	9	2

<b>File Description</b>	<b>Document</b>
Policy document on providing financial support to teachers	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	<a href="#">View Document</a>
Audited statement of account highlighting the financial support to teachers to attend conferences / workshop s and towards membership fee for professional bodies	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years**

**Response:** 94.37

**6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
75	83	22	12	9

**6.3.3.2 Number of non-teaching staff year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
12	11	10	14	15

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Copy of the certificates of the program attended by teachers.	<a href="#">View Document</a>
Annual reports highlighting the programmes undertaken by the teachers	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 6.4 Financial Management and Resource Mobilization

**6.4.1 Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)**

**Response:**

The majority of the institute's funding comes from government grants, students' tuition fees, stakeholder contributions, and income from its own properties/productions. The institution has the following measures for mobilization and optimal utilization of resources and funds:

**Mobilization of Fund:**

- The institution seeks grants from government and non-government agencies such as Assam State Government, RUSA, UGC, ASTEC, etc. for development of infrastructure and other resources.
- It solicits support from NGO's, corporations, and municipal groups.
- It welcomes donations, memorial prizes and endowments from different stakeholders like Missing Autonomous Council, Alumni Association etc.
- It generates income by selling its self-developed products like vermicompost, Mushroom etc and renting its space (Language Lab) to agencies like NIELIT(MoU Signed) etc.
- It solicits funds from MLAs, MPs, and other philanthropists for the betterment of the institution.
- Institute strives to get funded projects from national funding agencies such as ICSSR, ICHR, DBT, SERB, DST, etc

**Optimum Utilization of Resources:**

- The indoor stadium of the college is used for training and competition of sport activities like taekwondo, Badminton etc by other organizations. The College also uses its space for Yoga Course run by the college. College has signed MoU with The Taekwondo training center Silapathar for the same.
- College premises is used for holding many state-level competitive exams/ Government Job exams.
- College has a distance education center as part of its academic extension activities where BA, MA courses are offered under Krishna Kanta Handiqui State Open University and Dibrugarh University.
- College has a numerous AddOn Course which offers skill development courses / value added courses to its students.
- College campus was used for COVID testing and Vaccination.
- College campus is also used for organizing meetings of different social organizations.
- The roof of the indoor stadium, administrative building, and College auditorium has been used for Rainwater Harvesting in four toilets and solar lights has been set up at open spaces.
- Incinerator has been installed by utilizing the unused space inside the ladies toilet at hostel, girls common room and administrative office.
- Three vermicompost units are installed in the college campus by utilizing the unused space in the campus

**Institution conducts internal and external financial audits regularly**

Silapathar College has a mechanism of both internal and external audits for all its financial transactions every year. All internal college funds are audited through Internal Auditor approved by Governing body annually from the Audit officers, Director of Local Fund, Govt of Assam. Further all funds of the college are audited by the Audit officer appointed by the Government through Assistant director of Audit (LF), Government of Assam. Besides these, all the fund received from different agencies - RUSA, UGC, ICSSR, ICHR etc, has also been audited by registered Chartered Accountants from time to time, and utilization is submitted to the funding agency. The college tries to follow all the financial rules and regulations. It takes utmost care to meet the objection if any within stipulated time. At last, the report is placed before the Governing Body for approval.



File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 6.5 Internal Quality Assurance System

**6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities**

### Response:

The IQAC plays a crucial role in the enhancement and maintenance of the College's quality education services. It executes a variety of academic and administrative responsibilities for the College and actively participated in evaluating and reviewing teaching learning processes. The IQAC collects and analyzed the following:

- **Prospectus:** the prospectus committee under IQAC prepares a prospectus including all the courses and programmes to be conducted for a year in detail.
- **Academic Calendar:** Academic Calendar is prepared following the guidelines of Dibrugarh University regularly through which the whole teaching-learning activities of the year is planned.
- **Class routine, course plan, syllabus distribution:** For curriculum delivery, each semester has a central routine, course plan and syllabus are distributed in advance for efficient curriculum delivery.
- **Orientation Programme:** Orientation programmes inform students about the course, syllabus, test, facilities, rules, and code of conduct.
- **Identifying and mentoring slow and advanced learners:** Slow and advanced learners are identified and accordingly remedial classes are organized for them. Simultaneously, mentor mentee list is prepared and students are regularly mentored by the mentor teachers on different issues.
- **Assessment and Monitoring:** It is carried out in a variety of ways, including but not limited to: sessional examinations, home assignments, seminars, project activities, field studies, group discussions, etc.
- **Guardian meet and students Adalat:** Parents-teachers meeting and students Adalat are arranged to discuss the progression and solve the issues of students.
- **Course Completion Certificate:** Syllabus Completion Certificate are submitted by HODs to IQAC after timely completion of syllabus.
- **Feedback and action taken:** The IQAC conducts the Students Satisfaction Survey on a regular basis and solicits feedback from students, teachers, parents, alumni, and employers regarding the teaching-learning process. In addition, the IQAC analyses and evaluates the entire process of

curriculum delivery on an as-needed basis and prepares action taken based on it.

**The IQAC of the college is working towards making gradual improvements in the quality of different initiatives across its many vertices. Listed below are a few examples of quality initiatives:**

- Introducing Science stream and Add-on courses.
- Conducting quality audits namely Green and Environment Audit, Energy Audit, AAA, Gender Audit etc.
- Participation in NIRF and AISHE and other benchmarking agencies.
- Establishment of functional MoU's with various institutes and linkages with other HIEs
- Augmentation of infrastructure for smooth running of various academic/co-curricular activities
- Subscription of NLIST, NDLI club membership etc.
- Implementation of e-governance in Administration, Finance, Admission etc and developing of LMS in teaching-learning.
- Development of online feedback system
- Preparation of Institutional Policies and 'Code of conduct Handbook for various stakeholders'
- Establishment of vermicompost, mushroom cultivation etc. for income generation.
- Organising National/State/Institution level conferences/seminars/workshops/professional and administrative programs for teachers, students and non-teaching staff.
- Capacity building programs for the students.
- Obtaining ISO 9001:2015 certification.
- Preparing annual report of the college.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

#### **6.5.2 Quality assurance initiatives of the institution include:**

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2.Academic and Administrative Audit (AAA) and follow-up action taken**
- 3.Collaborative quality initiatives with other institution(s)**
- 4.Participation in NIRF and other recognized rankings**
- 5.Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

**Response:** A. Any 4 or more of the above

<b>File Description</b>	<b>Document</b>
Quality audit reports/certificate as applicable and valid for the assessment period.	<a href="#">View Document</a>
NIRF report, AAA report and details on follow up actions	<a href="#">View Document</a>
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	<a href="#">View Document</a>
Link to Minute of IQAC meetings, hosted on HEI website	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

**7.1.1 Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years. Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words**

**Response:**

The institute has always given priority to gender equity and taken various initiatives as well as conducted various events to highlight the sensitive issue on public platforms. Some of the measures are

#### **SOME CURRICULAR ACTIVITIES**

1. The syllabus prescribed by Dibrugarh University contains different topics under different disciplines on gender-sensitive issues.
2. The “**Women Studies**” and “**Human Rights in Everyday Life**” have been introduced as an “**Add On**” course by the Department of political science and Sociology, Silapathar College respectively.

#### **SOME CO-CURRICULAR ACTIVITIES**

1. Both girls and boys can contribute as **NSS volunteers**.
2. Participation of students in various **sports activities** irrespective of Gender such as Volleyball, Long jump, high jump, javelin throw etc.
3. Participation of students in **cultural activities** irrespective of Gender.
4. Organization of seminar/webinar on Gender sensitive issues.
5. Organization of awareness **programmes/Extension activities** on Gender sensitive issues inside as well as outside the campus.
6. Formation of “**Gender Sensitization and complain committee for sexual harassment**”. and “**Women Cell**” where matters related to the protection of women’s rights are discussed on open platforms. Further proper counselling and actions are also taken in matters related to women’s protection. The cell is involved in observations of various specific days that are dedicated to women such as Girl child week, international women day etc.
7. The institute always tries to maintain a proper gender balance in selecting members in different **internal committees** such as the Admission committee, Academic Planning Committee, Anti-ragging committee, Research committee etc.
8. The college encourages faculties to express their thoughts in the form of writeups so that a wider range of audience can be made aware of this sensitive issue. The college yearly publishes ISSN Journal “**The Second Sex**” where gender related topics are discussed elaborately.
9. The college has recently conducted a **Gender Audit** to examine the representation of both genders in different fields.

#### **INFRASTRUCTURE FACILITIES FOR BOTH THE GENDER**

1. **Separate toilets** for boys and girls (for students/teachers/non-teaching staff)
2. **Toilet Ramp facilities** are there for girls and boys separately
3. Separate Girls' and boys' **common rooms** are available
4. **Gymkhana** is accessible to both the gender
5. **Yoga and Meditation center** is accessible to all

### SOME SPECIFIC FACILITIES FOR WOMEN IN CAMPUS

1. The institute has a total of **32 CCTV** cameras installed at different locations with 24 hours working facilities.
2. The institute has **three incinerators** and **two napkin vending machines**
3. Hostel facility for girls is available with all the basic facilities
4. **Day care center** facility is available for children

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 7.1.2 The Institution has facilities and initiatives for

1. **Alternate sources of energy and energy conservation measures**
2. **Management of the various types of degradable and nondegradable waste**
3. **Water conservation**
4. **Green campus initiatives**
5. **Disabled-friendly, barrier free environment**

**Response:** A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	<a href="#">View Document</a>
Geo-tagged photographs/videos of the facilities.	<a href="#">View Document</a>
Circulars and report of activities for the implementation of the initiatives document	<a href="#">View Document</a>
Bills for the purchase of equipment's for the facilities created under this metric	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**7.1.3 Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following**

- 1.Green audit / Environment audit**
- 2.Energy audit**
- 3.Clean and green campus initiatives**
- 4.Beyond the campus environmental promotion activities**

**Response:** A. All of the above

<b>File Description</b>	<b>Document</b>
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	<a href="#">View Document</a>
Policy document on environment and energy usage Certificate from the auditing agency	<a href="#">View Document</a>
Green audit/environmental audit report from recognized bodies	<a href="#">View Document</a>
Certificates of the awards received from recognized agency (if any).	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**7.1.4 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)**

**Response:**

Being located in an area with diverse cultural habits, the institute has always given priority to provide an environment where every religion, language, and people from different socioeconomic backgrounds gets equal respect. At the same time, the institute has always tried to aware its stakeholders about their duties, rights etc. to make them responsible citizens. Some of the measures are

- 1.The institute celebrates festivals of national importance such as **Independence Day, Republic Day, National Unity Day, Gandhi Jayanti** to develop a feeling of **nationalism** among the stakeholders.
- 2.Observation of **National Constitution Day, Human Rights Day** and *National Voters Day* to make the stakeholders aware of their rights, duties and their responsibilities as a citizen of India.
- 3.**Cultural activities** during college freshman social, college week and on different events focus on the cultural diversity of the region. This helps stakeholders from different communities to know each other, their cultural values etc.
- 4.The college has established a **mini museum** under the UGC-sponsored Tribal Study Centre since

2007. The museum showcase the rich cultural heritage of different tribal communities of the area.
5. Involvement of students in **flood relief camp, free blood grouping camp, distribution of handmade masks** to needy people during the pandemic etc help them to develop good human values.
  6. Distribution of food items by faculty members during Covid-19 pandemic shows their inclination towards social responsibilities.
  7. The Department of Botany, Silapathar College, Silapathar organised a programme on “**Training On Mushroom Cultivation**” among different Self Help Group (SHG) in order to sensitise the local community about the importance and potential uses of Mushroom which would help them to improve their socioeconomic status.
  8. Conduction of **field study** or **educational tour** by different with an aim to study the socio-economic study of different community would certainly help the students to know the community, its practices, culture etc more closely.
  9. **Display boards** on road sign, importance of cleanliness, save water, save power etc and observation of **road safety week** would make stakeholders a bit more responsible citizen.
  10. Adopting “**No Vehicles No Pollution**” once in every month shows the concern of the institution toward the low carbon emission.
  11. The Handbook of **Professional Conduct and Guidelines** are available where duties of each stakeholder are discussed in details.
  12. Frequent observation of cleanliness drive, and plantation drive increases the concern for the environment.
  13. Popular talks by ACS, AFS, Magistrate, academician etc, and their life journey would motivate the students to work hard and inspire them to develop more dedication towards society.
  14. A series of awareness programs on “**Eradication of Superstition Belief**”, National seminar on “**Violence Against Women**”, showcasing the negative side of society and how to deal with it.
  15. The introduction of “**Social Work**” and “**Human Rights in Everyday Life**” as an ‘Add On’ course by the college would enable students to build concern on social values.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 7.2 Best Practices

**7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual**

**Response:**

**Best Practices of the College**

**Best Practice 1: Student Adalat**

- **Title of the Practice:** Introduction of Student Adalat
  
- **Objective:** The Purpose behind initiating the practice of “Student Adalat” is to enhance the quantity of the teaching-learning process by directly involving the students. By taking their views, identifying their problems while learning and staying in the campus shall help in improving the quality of the teaching and the college as a whole. The main objectives of the practice are
  1. The students should get the topmost priority
  2. The problems of the students are discussed in open platforms
  3. The students can directly interact with the authority without any mediator
  4. The authority can take suggestions directly from teachers/students for the remedial measures
  
- **The Context:** It is usually seen that the teachers enjoy an upper hand in the teaching-learning process. In most institutions the students can put their grievances in the form of written feedback only. In such a context the initiation of “Students Adalat” shall provide a platform to the students to directly come up with their grievances and get them addressed by the authority.
  
- **The Practice:** The session of student Adalat begins on the stipulated day in the presence of authority, teachers and students. The students come up with their complaints and placed it in front of everyone. There is also a provision to submit their complaints in the assigned place/drop box if he/she does not want to disclose their identity. The Principal, Vice-Principal and Co-ordinator, IQAC look into the issues raised by the students in their presence and take up the matter with the teacher or the department concerned. The suggestion from the student side is always welcomed. Strict confidentiality is maintained as far as the identity of the students is concerned. If the authority feels that for some of the complaints, the desired results have not been obtained, the matter is forwarded to the Governing Body of the College for taking appropriate measures. In the next session results of the previous session are discussed openly and the house is again open for new complaints. The Adalat is conducted at least twice in a year.
  
- **Evidence of Success:** The success of the practice can be noted by the number of students attending the “Adalats”. The students expressed their satisfaction over the practice. The teaching departments in general and the teachers in particular have been seen concentrating on making the teaching-



learning process even more student friendly. The following table shows the increasing presence of the students in the “Adalats” over the last few months.

Sl No.	Date on which Student Adalat conducted	No. of students present
1.	19th August 2017	152
2.	4th March 2018	125
3.	4th August 2018	214
4.	23rd March 2019	172
5.	13th September 2019	190
6.	10th December 2020	277
7.	10th March 2021	197
8.	23rd December, 2021	368
9.	29th January 2022	374
10.	8th April, 2022	396

Due to pandemic the Adalat was conducted only once for the session 2019-2020

- **Problems encountered and resources required:** No major problem has been encountered while conducting the “Student Adalat” as any classroom can be used as a venue for conducting the same. The fund that the college needs to spend in such sessions is very nominal.

#### **Best Practice 2: We The First Scheme:**

- **Title of the Practice:** We the First Scheme
- **Objectives of the Practice:** The purpose behind initiating the practice is to involve the students, teachers and employees of the college for a social cause in a heavily flood-affected district like Dhemaji. Apart from this the College also helps those needy people during COVID-19 and attempt to reach out to the suffers first.
- **The Context:** The Dhemaji district of Assam is one of the worst floods affected district of Assam. Every year floods wreak havoc in the entire district and in such an hour of need the Silapathar College attempts to reach to the needy with dedicated human resources and basic necessities.

- **The Practice:** Silapathar College identifies areas that are badly affected by floods and carries out relief operations in those areas. Apart from this the College also helps the needy people during the COVID-19. The fund required for the purpose is collected by means of donation from the teachers and non-teaching staff of the College. The NSS and other students of the College involve themselves as volunteers for this noble cause.
- **Evidence of Success:** A number of essential items such as foods, clothes and medicines were distributed among the needy families by the college authority and faculty of the College. Moreover, faculty members donated one day salary to Assam Arogya Nidhi in order to assist collective fight against the pandemic. The aforementioned generous venture demonstrates evidence of success of best practice. The table below shows the number of people/families who received flood relief materials from the college.

Sl No.	Year	No. of people
1	2017	95 people
2	2022	51 people

The effect of flood in 2017 was more severe, hence number of people getting the flood aid is more.

There was no major flood havoc during the period 2018-2021, so the College couldn't identify the flood affected area.

- **Problems encountered and resource required:** No major problem has been encountered while conducting the relief operations involving distribution of food, clothes, other than the lack of adequate medical support at the time of necessity. Further, the college feels that the funds gathered through donation are not sufficient at all times to meet the expenses while carrying out relief operation.

Contact Person: Raju Pegu, Coordinator, IQAC.

File Description	Document
Best practices as hosted on the Institutional website	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

## 7.3 Institutional Distinctiveness

### 7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

#### Response:

Silapathar College is constantly engaged in various areas where it is distinctive from other institutions so far its vision and priorities are concerned. The college insists on conducting activities like vermicompost production, mushroom cultivation, aquarium fabrication, domestic electrical wiring, spoken English classes, creative writing etc. for the students with the help of faculty members to build up their skills. Not only this, the institute observe a no-vehicle-day each month when the campus is free of all kind of vehicles inside the college with a view to create awareness against pollution. Above all these, the institute serves to be the most dedicative towards the well being of the neighbouring community. The faculty members deeply enroute themselves towards this noble cause by carrying out various programs that includes awareness about protecting the environment; cleanliness drives; awareness about health hazards; creating scientific temperament among the villagers; donation drives to the needy; conducting free coaching classes for the local students, blood grouping etc. Following is a very brief portrayal of a few such programs conducted by Silapathar College:

#### Environment awareness programs:

The NSS Unit of Silapathar College celebrated the **World Environment Day** on 5th June, 2018 at Thekeraguri L.P School and College Campus by planting saplings in the college campus as well as in the Thekeraguri L.P School. **Van Mahotsav** was observed by the NSS Unit of the college at Joriguri, Silapathar from 1st July, 2018 to 7th July, 2018 with the purpose to create awareness among the village community about preservation of forest area as well as plantation of trees. Department of Zoology in collaboration with NSS unit of Silapathar College, Environment and Climate Cell of Silapathar College and 'Save Poba Rain Forest (NGO)' organized a cleanliness drive program at **Poba Rain forest** on 27th February, 2022.

#### Cleanliness and sanitation related programs:

The **Swachh Bharat Summer Internship** was organized by NSS Unit of Silapathar College from 16th to 30th July, 2018 at Kulajan Gaon Panchayat. In the 100 hours of programme the NSS volunteers actively involved in 100 hours of swacchta programme. NSS Unit observed **Door to Door Visit** programme at Thekeraguri Gaon to create awareness among the village community on the health hazards of open defecation as well as health and sanitation on 25-09-2018. On the occasion of "**Azadi ka Amrit Mahatsv**", a month-long clean India programme was organised by the NSS Unit, Silapathar College, Silapathar from 1st to 31st October, 2021 to create awareness among the general public regarding cleanliness and its benefits.

**Scientific temperament related programs:**

Women Studies Centre of Silapathar college organized international women's day on 8th March, 2018 at Thekeraguri LP School wherein sanitary pads were distributed among the women folk of Thekeraguri Village with a view to make them aware of menstrual hygiene. The College organized a series of awareness programs on "**Eradication of Superstitious Belief**" under "**SANSKAR: Manuhe Manuhar Babe**" supported by the Assam Science, Technology and Environment Council (ASTECC), Department of Science and Technology, Govt. of Assam at Hanuman Garh Hindi High School that aims at reforming the age-old irrational beliefs. The department of Sociology and IAG Dhemaji in collaboration with NHM, Dhemaji and supported by UNICEF & RVC, Akajan organized an awareness programme at Ayengia, Sissiborgaon, Dhemaji on **Nutritional Behaviour including nutritional anemia** on 2nd March 2022 to bring among the people especially women about the health & nutritional facilities provided by AWC, ASHA etc.

**Awareness programs against critical challenges:**

The faculty members of the college participated in a campaign organised by the Teachers' Unit on the theme "Awareness Programme on Corona Virus (COVID-19)" dated 18.03.2020 at Sila Gutung Gaon, Silapathar to educate the local community regarding precautions for reducing the transmission of the disease. On 01/12/2021 the college observed World Aids Day by participating in a Mega Rally and by organising a meeting at the District AIDS Control Society, Dhemaji, in Association with the Dhemaji TI, Lakhimpur Social Development Society, TB & Tobacco, Dhemaji, AHANA, NCPI to spread awareness against AIDS.

**Studies on local community:**

The dept. of Sociology organized a socio-economic study on the Galo community of Arunachal Pradesh with special reference to Dhemaji on 19th January 2018 to explore their socio-economic conditions. On February 22, 2022 the department of sociology organized an extension activity cum field survey in Kecha Kathoni Village, Jiadhalmuk, Dhemaji to learn about the socio-political, socio-historical, socio-cultural, and socio-economical situation of the Banai Tribe.

**Livelihood related programs**

The department of Botany, Silapathar College, Silapathar organised a programme on "Training On Mushroom Cultivation" which was held at Bormuria village, Silapathar among different Self Help Group (SHG) in order to sensitise the local community about the importance and potential uses of Mushroom.

**Free coaching for local students:**

The department of Physics organized free coaching classes for IIT-JEE, NEET, NDA, BOARD EXAMS etc. There were almost 60 students that had taken up the free coaching classes. As most of the students in Silapathar College are from financially weak background, therefore, the free coaching classes charged as a boon for the students. The students were extremely grateful and satisfied with the free coaching classes organised by faculties of Department of Physics.

**Helping the needy:**

One flood relief camp at Putabil, Nowboicha, Lakhimpur was organized on 24th July, 2017 wherein food packets, medicine and clothes were distributed. Department of Sociology distributed food items to the needy families during the Covid-19 pandemic in April, 2020. *Dr. Abdul Mutalib* of Sociology department and *Leela Ram Newar* of Economics department distributed food packets to almost 70 families scattered around 14 villages in Lakhimpur district of Assam on 05.04.2020 and 12.04.2020.

**Free camps:**

Assamese department organized a one-day voluntary service to the Mental Illness Treatment Camp in association with NGO-Socio-Economic Department Organization, Dhemaji on 01-08-2021 where Dr. Niles Mohite, Psychiatric Doctor was present as resource person of the programme. Alumni association of Silapathar College conducted free blood grouping camp at Gelua M.P. High School on 09-02-2022.

Above mentioned areas elevates the institution's moral responsibilities towards the society thereby strengthening the bond between the college and the society.

File Description	Document
Any other relevant information	<a href="#">View Document</a>
Appropriate web in the Institutional website	<a href="#">View Document</a>

## 5. CONCLUSION

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### Additional Information :

- The College fraternity has contributed the **sum of Rs. 1,47,239.00** to **Chief Minister's Relief Fund** in May, 2021 during the pandemic period for larger social interest.
- Existence of a number of fully fledged statutory and non statutory bodies such as **Academic Planning Board, Admission Committee, Disciplinary Committee, Anti Ragging Committee, Purchasing Committee, Research Committee, Gender Sensitization and Sexual Harassment Committee, Eco Club, Red Ribbon Club, IPR Cell, Career Counseling Cell, Yoga and Meditation Centre** etc.
- Conduction of **Academic Audit, Administrative Audit, Green Audit and Energy Audit.**
- The college ranked **95th in India Today** National Survey in 2019
- The Principal is a member of **Examination Committee and NEP Committee of the Parent University.**
- Publication of **Perspective Plan for 2016-2026** and ensures deployment of it in the stipulated time frame.
- In order to **accomplish recommendation of NAAC Peer Team, 2015** the college undertakes following measures:
  - Establishment of a **language lab with 30 seats** under Equity Initiative, RUSA.
  - Installation of **5 nos. of solar powered street lamps.**
  - Proposal of **construction of compound** wall has been submitted to **Mising Autonomous Council.**
  - **Two numbers of national seminars** conducted under the sponsorship of national funding agency such as **ICSSR and ICHR** in 2021 and 2022 respectively.
  - **Academic departments** are enabled with **one ICT classroom each** and faculties take ICT classes regularly in accordance with the allotted departmental class routine. In doing so, each academic department maintain their **ICT log books.**
  - Internal Resource Mobilization through **production and selling of vermin compost and mushroom** in the college campus.
  - Generate resources from **Alumni Association- the college gate** (amounting 9.5 lakhs), **car parking** (amounting 5 lakhs) and **an office table** (amounting Rs.7,000.00) have been donated by Alumni Association.
- **Dr. Upen Deka**, Assistant Professor in Botany, received **National Outstanding Teacher Award, 2021-22.**
- **Dr. Nabanita Baruah**, Assistant Professor in Sociology, received **Research Excellence Award** by Institute of Scholars in 2021 **and Leading Educationist of India Award and Bharat Excellence Award** by Friendship Forum, New Delhi in 2022.
- Publication' of **The Second Sex' Journal, 'Journal of Social Science Research' from 2014 and 2015 respectively and the college Newsletter-'Wisdom' from.2013**

### Concluding Remarks :

Being the second oldest college in Dhemaji district, Silapathar College has achieved a height in broader arena

of teaching-learning platform throughout the years in spite of a lot of hurdles.

The extensive use of ICT in teaching learning activities, digitalized library, language lab, laboratories with modern tools and equipments, use of E-Governance in the matter of academic discourses, administrative domain, feedback acquisition and grievance redressal, collection of feedback annually from all stakeholders (students, teachers, employees, alumni), cultivation of mushroom and production of vermi compost within the campus, tobacco-free and plastic free campus, continuous surveillance under CCTVs , organize webinars, seminars, workshops regularly, programme of faculty exchange and students exchange through collaboration with other institutions of higher education, transparent, time bound and efficient mechanism of internal and external assessment, involvement of faculty members in curriculum designing through Board of Studies, engagement of teachers in question paper setting of Parent University and Autonomous College such as North Lakhimpur College, students' outstanding performance in Inter College Youth Festival and various national sports and cultural activities, conduct of academic and administrative audit, green audit and energy audit, existence of a number of fully fledged statutory and non statutory bodies such as Academic Planning Board, Admission Committee, Disciplinary Committee, Anti Ragging Committee, Purchasing Committee, Research Committee, Gender Sensitization and Sexual Harassment Committee, Eco Club, Red Ribbon Club, Intellectual Property Rights Cell, Career Counseling Cell, Yoga and Meditation Centre etc. are transforming whole teaching learning process into an **experiential, participative problem solving hub of knowledge acquiring and delivering system.**

**The Self Study Report (SSR) for the 3rd Cycle of Silapathar College has been prepared by IQAC, Silapathar College with gracious co-operation and constant support from Governing Body, the Principal, Co-ordinators and members of Criterion Committees, faculty members, students, non teaching support staff and alumnis.**

## 6.ANNEXURE

### 1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																																								
2.1.2	<p><b>Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years</b></p> <p><b>2.1.2.1. Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)</b>            Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>222</td> <td>212</td> <td>94</td> <td>119</td> <td>156</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>180</td> <td>164</td> <td>84</td> <td>111</td> <td>134</td> </tr> </tbody> </table> <p><b>2.1.2.2. Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years</b>            Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>248</td> <td>230</td> <td>123</td> <td>133</td> <td>157</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>269</td> <td>245</td> <td>147</td> <td>147</td> <td>157</td> </tr> </tbody> </table> <p>Remark : Input edited as per the supporting documents.</p>	2021-22	2020-21	2019-20	2018-19	2017-18	222	212	94	119	156	2021-22	2020-21	2019-20	2018-19	2017-18	180	164	84	111	134	2021-22	2020-21	2019-20	2018-19	2017-18	248	230	123	133	157	2021-22	2020-21	2019-20	2018-19	2017-18	269	245	147	147	157
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3.5.1	<p><b>Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.</b></p> <p>Answer before DVV Verification :            Answer After DVV Verification :38            Remark : Input edited as per the supporting documents.</p>																																								
5.3.2	<p><b>Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)</b></p> <p><b>5.3.2.1. Number of sports and cultural programs in which students of the Institution participated year wise during last five years</b>            Answer before DVV Verification:</p>																																								



2021-22	2020-21	2019-20	2018-19	2017-18
70	0	29	36	45

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
06	00	06	08	06

Remark : Input edited as per the supporting documents.

**6.3.2 Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**

**6.3.2.1. Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
61	20	11	9	2

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
45	20	11	9	2

Remark : Input edited as per the supporting documents.

**2.Extended Profile Deviations**

**Extended Profile Deviations**

No Deviations