

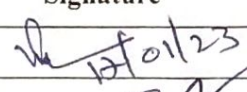
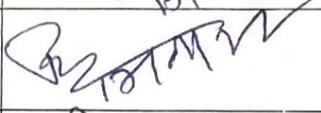
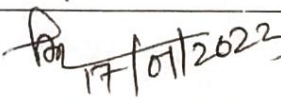
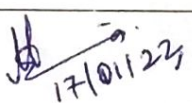
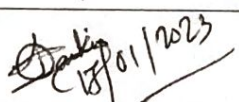
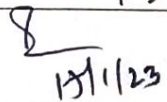
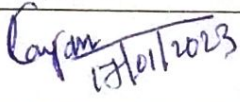
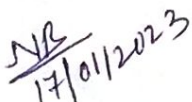
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The Minutes of the Meeting of Internal Quality Assurance Cell (IQAC)
Date: 17/01/2023
Venue: Virtual Class Room
Time: 11. A.M

Agenda

1. Discussion regarding the status report of Criterion Committee of NAAC SSR.
2. Discussion regarding the date of final submission of AQAR, IQA and SSR.
3. Discussion on the mechanism to be adopted for conducting Student Satisfaction Survey (SSS).
4. Any other matter with due permission of the Chair.
5. Dissolution of the meeting.

Signature of Members Present

Sl No.	Name	Designation	Signature
1	Dr. Lakhinath Pegu	Principal cum Chairperson	 17/01/23
2	Raju Pegu, Assistant Professor Department of English	Coordinator, IQAC	 17/01/23
3	Mr. Siva Nath Pait Assistant Professor Department of History	Faculty Representative	 17/01/2023
4	Dr. Abdul Mutalib, Assistant Professor Department of Sociology	Faculty Representative	 17/01/23
5	Dr. Dilip Siakia Assistant Professor Department of Physics	Faculty Representative	 17/01/2023
6	Mr. Utpal Siakia Assistant Professor Department of Mathematics	Faculty Representative	 17/1/23
7	Mr. Satyajit Gayan Assistant Professor Department of Mathematics	Faculty Representative	 17/01/2023
8	Dr. Nabanita Baruah Assistant Professor Department of Sociology	Faculty Representative	 17/01/2023

9	Mrs. Shreemoyee Phukan Assistant Professor Department of Chemistry	Faculty Representative	<i>Shreemoyee Phukan</i> 17/01/2023
10	Ms. Madhusmita Devi Assistant Professor Department of Political Science	Faculty Representative	<i>Madhusmita Devi</i> 17/01/2023
11.	Dr. Upasana Borthakur Assistant Professor Department of Chemistry	Faculty Representative	<i>Upasana Borthakur</i> 17/01/2023
12	Lalit Ch. Doley, Associate Professor cum Vice -Principal	Senior Administrative Officer	<i>Lalit Ch. Doley</i> 17/01/23
13	Mr. Nabin Ch. Kardong Associate Professor Department of Political Science	Senior Administrative Officer & HOD	<i>Nabin Ch. Kardong</i> 17/01/23
14	Mr. Nabin Kumbang	Representative of Local Society	<i>Nabin Kumbang</i> 17/01/23
15	Mr. Dinesh Ch. Pegu	Alumni Representative	<i>Dinesh Ch. Pegu</i> 17/01/23
16	Dr. Upen Deka	Faculty Representative	<i>Upen Deka</i> 17/01/2023
17	Mr. Leela Ram Newar	SSS, Coordinator	<i>Leela Ram Newar</i> 17/01/23
18	Mrs. Mindu Lota Newar	SSS, Coordinator	<i>Mindulota Newar</i> 17/01/22
19	Mr. Pranjal Das	SSS, Coordinator	<i>Pranjal Das</i> 17/01/2023
20	Dr. Lal Hirlmoi Hrangchal	SSS, Coordinator	<i>Lal Hirlmoi Hrangchal</i> 17/1/23
21	Mr. Debajit Hazarika	SSS, Coordinator	<i>Debajit Hazarika</i> 17/01/2023
22	Dr. Pubali Bora Kashyap	SSS, Coordinator	<i>P. Bora</i> 17/01/2023
23	Dr. Junali Chetia	Member, Research, Innovation and Extension	<i>Junali Chetia</i> 17/1/23
24	Dr. Lipika Lahkar	SSS, Coordinator	<i>Lipika Lahkar</i> 17/01/23
25	Shri Kalyan Malakar	SSS, Coordinator	<i>Kalyan Malakar</i> 17/01/23
26	Shri Manash Pratim Dutta	SSS, Coordinator	<i>Manash Pratim Dutta</i> 17/01/23
27	Dr. Merina Narah	Member, Curriculum Aspects	<i>Merina Narah</i> 17/01/23
28	Shri Om Doley	Student Representative	<i>Om Doley</i> 17/01/23

29 Sanil Parid Librarian

30 Kaushik Kulkarni President

Kaushik Kulkarni
17/01/2023
17/01/23

Agenda 1: Discussion regarding the status report of Criterion Committee of NAAC SSR:

The meeting started with taking chair by Dr. L. N. Pegu, Principal, Silapathar college. He read out agenda of the meeting. The first agenda was a detailed discussion the status report of Criterion Committee of NAAC SSR. The co-ordinators and members of Criterion Committee of NAAC SSR informed 90% completion of SSR in their respective criteria and hence well prepared for submission very soon.

Agenda 2: Discussion regarding the date of final submission of AQAR, IIQA and SSR:

The house fixed tentative dates of final submission of AQAR, IIQA and SSR unanimously. The house decided to submit AQAR 2021-22 and IIQA by 30th January, 2023 and NAAC SSR by the end of February, 2023

Agenda 3: Discussion on the mechanism to be adopted for conducting Student Satisfaction Survey (SSS):

Mr. Raju Pegu, IQAC Co-ordinator informed the house that departmental co-ordinators of Student Satisfaction Survey (SSS) already submitted list of email ids of students from their respective departments. The house unanimously decided to give training from time to time to students in order to make them well prepared for SSR.

Agenda 4: Any other matter with due permission of the chairperson:

With due permission of the chairperson, three committees were formed, namely, Students Committee, Cleanliness and Beautification Committee and Gardening Committee. The composition of these three committees are as follows:

(i) Students' Committee:

- Mr. Lalit Ch. Doley (Convenor)
- Mr. Manash Pratim Dutta (Co-ordinator)
- Mr. Siva Nath Pait (Teacher Member)
- Mr. Debajeet Hazarika (Teacher Member)
- Mr. Pranjal Das (Teacher Member)

- Mr. Satyajit Gayan (Teacher Member)
- All members of Students Union, Silapathar College.

(ii) ***Cleanliness and Beautification Committee:***

- Dr. Abdul Mutalib (Co-ordinator).
- Dr. Shreemoyee Phukan (Teacher Member).
- Mr. Kalyan Malakar (Teacher Member)
- Mr. Saimoun K. Manhain (Teacher Member)
- Dr. Pubali Borah Kashyap (Teacher Member)

(iii) ***Gardening Committee:***

- Dr. Upen Deka (Co-ordinator).
- Dr. Junali Chetia (Teacher Member).
- Dr. Lipika Lahkar (Teacher Member)
- Dr. Shreemoyee Phukan (Teacher Member)
- Mrs. Sevika Deuri (Non-teaching Member)

Agenda 5: Dissolution of the meeting:

The meeting was dissolved with a vote of thanks from Mr. Raju Pegu, IQAC Co-ordinator, Silapathar College.


Principal
Silapathar College
Silapathar