

Meeting of IQAC
 Date - 26/10/2022
 Time - 3. P.M.
 Venue - virtual class Room

Agenda.

- 1) Chairperson Takes his chair
- 2) Objective of the Meeting
- 3) Discussion regarding forth coming NAAAC visit to the college for assessment of 3rd cycle.
- 3) Any other matter with due permission of the chair.

Signature of Teaching & Non-Teaching staff

- 1)
- 2) Diljit Ch. Doley 26/10/22
- 3) Usha Ram Natar 26/10/22
- 4) Dilip Dutta 26/10/22
- 3) Nabin Ch. Karki 26/10/22
- 4) Narsi Ram Kuli 26/10/22
- 5) Prem Pd. Sharma 26/10/22
- 6) Utpal Senik 26/10/22
- 7) Jyotshwari Gogoi 26/10/22
- 8) Dr. Nabarika Baruah 26/10/22
- 9) Madhusmita Devi 26/10/22
- 10) Dr. Lalmitmai Hangchal 26/10/22
- 11) Minu Lota Newar 26/10/22
- 12) Debajit Hasanika 26/10/2022
- 13) Titul Phukan 26/10/2022
- 14) Kalyan Malakar 26/10/22
- 15) Sami Jaid 26/10/2022

- 16/ Sri Kalsadar Pegu - 26/10/2022
- 17/ Sri Rajen Malah - 26/10/2022
- 18/ Sukumoni Pegu ~~26/10/2022~~
- 19/ Luma Boruah ~~26/10/2022~~
- 20/ Papi Kurni ~~26/10/2022~~
- 21/ Prama Roy - ~~26/10/2022~~
- 22/ Sanjit Dutta - ~~26/10/2022~~
- 23/ Saranya Kaly - ~~26/10/2022~~
- 24/ Joti Das ~~26/10/2022~~
- 25/ Dr. Malaya Gogoi ~~26/10/2022~~
- 26/ Salyajit Gayan ~~26/10/2022~~
- 27/ Dr. Dilip Saikia ~~26/10/2022~~
- 28/ Debina Panuhgan ~~26/10/2022~~
- 29/ Dr. Murchana Gogoi ~~26/10/2022~~
- 30/ Animaoley ~~26/10/2022~~
- 31/ Gritima Deba ~~26/10/2022~~
- 32/ Dr. Pubali Bose Kashyap ~~26/10/2022~~
- 33/ Puja Das ~~26/10/2022~~
- 34/ Dr. Jinali Chelie ~~26/10/2022~~
- 35/ Dr. Lipika Lakhan ~~26/10/2022~~
- 36/ Dr. Uppasau Barthallen ~~26/10/2022~~
- 37/ Dr. Sukanya Baruah ~~26/10/2022~~
- 38/ Dr. Shreemoyee Phukan ~~26/10/2022~~
- 39/ Dr. Leijet Binid Evans ~~26/10/2022~~
- 40/ Mr. Pranjal Das ~~26/10/2022~~
- 41/ Dr. Abdul Mutalib ~~26/10/2022~~
- 42/ Sivanath Pat ~~26/10/2022~~

Agenda 1: Chairperson takes his chair

Dr. L. N. Pegu, Principal, Silapathar College takes his chair as the chairperson of the meeting. The meeting started at 3 pm.

Agenda 2: Objectives of the Meeting

The objectives of the Meeting were stated by Mr. Raju Pegu, IQAC coordinator.

The objectives are:

- a) To finalize the date of submission of IIRA and NAAC SSR with the entire teaching faculty for the 3rd cycle.
- b) To discuss the required cooperation of the teaching staff for smooth functioning of IQAC work to complete the remaining NAAC SSR work.
- c) To discuss on the requirements from the college authority for the NAAC SSR work.

Agenda 3: Report of the Criterion Committee

The IQAC coordinator reported the progress of each of the seven criteria done so far. These seven criteria are:

- a) Curricular Aspects
- b) Teaching, Learning and Evaluation
- c) Research, Innovations and Extension
- d) Infrastructure and Learning Resources
- e) Student Support and Progression
- f) Governance, Leadership and Management
- g) Institutional Values and Best Practices

The IQAC coordinator reported in front of the entire teaching and non-teaching faculty that although 90% of the work is completed in each of the seven criteria yet in a few criteria, systematic arrangements of documented files are required whereas in a few criteria there are requirements of a

few documents and subsequent signature from the principal. The scanning process is also left for each of the seven criteria.

Agenda 4: Discussion regarding the forthcoming NAAC visit to the college for assessment of 3rd Cycle

As already has been decided in the meeting held on 21/10/2022, the date of submission of IIA has been finalized and approved by the house as 17th January, 2023. For that, the entire house agreed to complete the required arrangements and remaining 10% work, scanning of all documents etc. by December 2022. The chairperson cum the college authority assured all sorts of financial and physical support to the best extent possible from his side. It has also been suggested in the meeting that before 25th December, 2022 all committees under various headings relating to NAAC have to be formed and thereafter a subsequent meeting has to be called to discuss on the newly formed committees. Further it is suggested that departmental presentation has to be done by the respective HODs as the NAAC visiting team look for the same. Moreover, on the discussion on renovation work, the college authority agreed to renovate the IQAC hall and the entire Arts Block (entire 8 departments) during the upcoming winter break (1st - 16th January, 2022).

Agenda 5: Any other matter with due permission of the chair

As per discussion

held in the meeting on 21/10/2022, the chairperson again reminded the assistant coordinators for their full-time involvement in IQAC and NAAC works. He also requested the entire teaching and non-teaching staff seeking their required cooperation for smooth functioning of IQAC work so as to complete the remaining NAAC SSR work.

Agenda 6: Dissolution of the Meeting

The meeting finally ended at 5pm with vote of thanks to all the members present in the house from the IQAC coordinator.


IQAC, COORDINATOR
SILAPATHAR COLLEGE


Principal
Silapathar College
Silapathar

