



**INTERNAL QUALITY ASSURANCE CELL  
SILAPATHAR COLLEGE**

PO: SILAPATHAR – 787059, DIST: DHEMAJI (ASSAM)

Website: [www.silapatharcollege.edu.in](http://www.silapatharcollege.edu.in)

Email: [silapatharcollege@gmail.com](mailto:silapatharcollege@gmail.com)

NAAC Accredited with CGPA of 2.62 on 15/11/2015 as 'B' Grade

Mobile(s): (+91) 9707601641/9101821277

**Meeting of IQAC**

Date: 28/03/2022

Venue: Virtual Class Room

Time: 2.00 P.M

**AGENDA**

1. Chairperson takes his Chair
2. Objective of the Meeting by, Coordinator, IQAC
3. Discussion regarding recommendations of Academic Audit and the modalities to be adopted thereof.
4. Any other matter with due permission from the chair.
5. Dissolution of the meeting.

**Signature of teachers present in the meeting**

Sl.	Name	Department	Signature	Date
1	Dr lakhi Nath Pegu Principal			28/03/22
2	Mr. Lalit Chandra Doley, Vice-Principal	Economics		28/3/22
3	Mrs. Tultul Phukan	Assamese		28/03/2022
4	Mr. Pranjal Das	Assamese		28/03/2022
5	Miss Dulumoni Pegu	Assamese		
6	Mr. Leela Ram Newar	Economics		28/3/22
7	Mr. Dilip Dutta	Economics		28/3/22
8	Mrs. Anindita Chakravarty	Economics		28/03/22
9	Mrs. Anima Doley	Education		
10	Mrs. Minu Lota Newar	Education		
11	Mr. Prem Prasad Sharma	English		28/3/22
12	Mrs. Gitima Deka	English		25/3/22
13	Mr. Raju Pegu	English		28/3/22
14	Mr. Nabi Ram Kuli	History		28/3/22
15	Mr. Siva Nath Pait	History		
16	Dr. Lalhrilmoi Hrangchal	History		28/3/22
17	Dr. Malaya Gogoi	Philosophy		28/3/2022
18	Sri Debajit Hazarika	Philosophy		28/3/22



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19	Miss Popi Kurmi	Philosophy		
20	Mr. Nabin Chandra Kardong	Political Science		
21	Mrs. Debina Pamehgam	Political Science	<i>Dr</i>	28/3/22
22	Miss Madhusmita Devi	Political Science	<i>Dr</i>	28/3/2022
23	Mr. Tosheswar Gogoi	Sociology	<i>Dr</i> 28/03/22	
24	Dr. Murchana Gogoi	Sociology		
25	Dr. Abdul Mutalib	Sociology		
26	Dr. Nabanita Baruah	Sociology	<i>Dr</i>	28/03/2022
27	Dr. Upen Deka	Botany	<i>Dr</i>	28/3/2022
28	Dr. Junali Chetia	Botany		
29	Dr. Lipika Lahkar	Botany		
30	Dr. Shreemoyee Phukan	Chemistry	<i>Shreemoyee</i>	28/3/2022
31	Dr. Sukanya Baruah	Chemistry		
32	Dr. Upasana Borthakur	Chemistry		
33	Mr. Satyajit Gayan	Mathematics	<i>Satyajit</i>	28/03/2022
34	Dr. Rajib Biswakarma	Mathematics	<i>Rajib</i>	28/03/22
35	Mr. Utpal Saikia	Mathematics	<i>Utpal</i>	28/3/22
36	Dr. Dilip Saikia	Physics	<i>Dilip</i>	28/03/2022
37	Dr. Happy Borgohain	Physics	<i>Happy</i>	28/03/22
38	Mr. Kalyan Malakar	Physics	<i>Kalyan</i>	28/03/22
39	Dr. Merina Narah	Zoology	<i>Merina</i>	28/03/2022
40	Mr. Manash Pratim Dutta	Zoology	<i>Manash</i>	28/03/2022
41	Mr. Saimoun Ken Manhai	Zoology		



### **1.Chairperson takes his chair**

Dr. L.N. Pegu, principal, Silapathar College takes his chair as the chairperson of the meeting. The meeting started at 2 pm.

### **2.Objectives of the Meeting**

The objectives of the Meeting were stated by Mr. Raju Pegu, IQAC coordinator. The objectives are:

- a) To assess the Academic & Administrative Audit of the college
- b) To provide suggestions relating to Academic & Administrative Audit and the modalities to be adopted thereof

### **3. Discussion regarding recommendations of Academic & Administrative Audit and the modalities to be adopted thereof**

The Academic & Administrative Audit (AAA) peer team suggested on various aspects of academic and administrative related matters. These recommendations are:

- a) Proper structured mechanism must be prepared by each department to detect slow and fast learners.
- b) Student Satisfaction Survey (SSS) must be made aware to the faculties so that they can motivate themselves towards full satisfaction of the students.
- c) A Standard Operating Procedure (SOP) may be prepared for online classes as there may be disruption in offline classes in future as well.
- d) No of e-content of the faculty members can be increased further along with increasing use of ICT in the classroom.
- e) Teachers may be encouraged to take part in more quality improvement programmes offered by reputed institutions even in offline mode.
- f) The ICT-enabled classrooms should maintain user-registers (Log book) separately and the college should encourage all departments to use ICT-enabled classrooms regularly.
- g) The college website can be made more informative as a few faculty profiles are still not updated.
- h) There should be a proper placement cell in the college to help students to get meaningful employment.
- i) The college may include a few students from neighboring areas in its add-on and value-added courses.
- j) The college may arrange for ramps to promote inclusiveness in the academic buildings for the students with disability.

Apart from all the above important recommendations, the AAA peer team also recommended , if possible, to introduce a few study centres such as Centre for developing English Language

Proficiency, for example, TOFEL etc; Centre for eco-restoration etc. The team also suggested for students-parents-teachers mentoring system for every department.

**4. Any other matter with due permission of the chair**

No other matter was discussed other than the above-mentioned matters.

**5. Dissolution of the Meeting**

The meeting finally ended at around 4 pm with vote of thanks to all the members present in the house from the IQAC coordinator.

  
**IQAC, COORDINATOR  
SILAPATHAR COLLEGE**

  
**Principal  
Silapathar College  
Silapathar**

