

Internal Quality Assurance Cell
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The Minutes of the 7th Meeting of Internal Quality Assurance Cell (IQAC)

Date: 25/06/2021

Online Meeting: Platform: Google Meet

Time: 11. A.M

The On line IQAC meeting was held on 25/06/2021 under the chairmanship of Dr. Lakhinath Pegu, Principal cum Chairperson of the IQAC through Online mode at 3.00 P.M with all the HODs and IQAC members.

Sl No.	Name	Designation
1	Dr. Lakhinath Pegu	Principal cum Chairperson
2	Raju Pegu, Assistant Professor Department of English	Coordinator
3	Mr. Prem Pd Sharma Assistant Professor Department of English	Faculty Representative & HOD
4.	Mr. Leela Ram Newar Associate Professor Department of Economics	Faculty Representative & HOD
5.	Mr. Siva Nath Pait Assistant Professor Department of History	Faculty Representative
6	Dr. Abdul Mutalib, Assistant Professor Department of Sociology	Faculty Representative
7	Lalit Ch. Doley, Associate Professor cum Vice –Principal	Senior Administrative Officer
8	Mr. Nabin Ch. Kardong Associate Professor Department of Political Science	Senior Administrative Officer & HOD
9	Mr. Nabin Kumbang	Representative of Local Society
10	Mr. Dinesh Ch. Pegu	Alumni Representative
11	Dr. Upen Deka	Assistant Professor Department of Botany

12	Dr. Happy Buragohain	Assistant Professor Department of Physics
13	Dr. Sukanya Baruah	Assistant Professor Department of Chemistry
14	Manash Pratim Dutta	Assistant Professor Department of Zoology
15	Dr. Rajib Biswakarma	Assistant Professor Department of Mathematics

Others members could not present due to their pre engagement as informed.

The chairman welcomed everyone and appraised about objectives of the meeting and read out the following agendas.

1. Review of minutes of last IQAC meeting.
2. Introduction of Three Months Certificate Course to be introduced for the session 2021-2022.
3. Add on/Certificate course to be introduced for the following course for the session 2021-2022:
4. Discussion regarding recommendations of NAAC Peer team
5. Any other matter with due permission from the chair

Agenda No. -01: Review of minutes of last IQAC meeting

The 6th IQAC meeting was held on 10/05/2021 at 11. 00 am. The minutes of minutes were read out with a formal discussion with all IQAC members. These minutes of meeting were approved by IQAC members.

Agenda No. 02: Introduction of Three Months Certificate Course to be introduced

Dr. L.N Pegu, Chairman appraised the house the College need to introduce the three months certificate course from the academic session 2021-2022 for the benefit of the students' community and the same to be sent to the Dibrugarh University for approval.

Decisions of the IQAC: Add on/Certificate course to be introduced for the following course for the session 2021-2022:

Resolution No. 01

- i) Mushroom Cultivation Technology by Department of Botany
- ii) Basic Instrumentation Technique by Department of Chemistry
- iii) Basic of Latex by Department of Mathematics

- iv) Introduction of C Programming by Department of Mathematics
- v) Office Automation by Department of Mathematics
- vi) Domestic Electrical Wiring by Department of Physics
- vii) Aquarium Fabrication and Maintenance by Department of Zoology
- viii) Proof Reading by Department of Assamese
- ix) Entrepreneurship Development by Department of Economics
- x) School Management and Aspects of Teaching by Department of Education
- xi) Spoken English and Personality Development by Department of English
- xii) Travel and Tourism by Department of History
- xiii) Social Work by Department of Philosophy
- xiv) Women Studies by Department of Political Science
- xv) Human Rights in Every Day Life by Department of Sociology
- xvi) Presentation Skill by Department of Sociology
- xvii) Yoga and Meditation by Yoga and Meditation Centre

Resolution No. 02

Resolved to send the certificate courses to Dibrugarh University for approval.

Agenda No. 3: Discussion regarding recommendations of NAAC Peer team

The recommendations of the NAAC Peer Team -2015 were discussed thoroughly by the members.

The following decisions were adopted:

- Power Generator to be installed for classrooms, and class/faculty rooms to have adequate lighting.
- Extension programmes and outreach activity to be organized by NSS Unit and the College with greater involvement of rural population.
- Institution should strive to get funded projects from national funding agencies such as ICSSR, MoEFC, ICAR and Ministry of Social Welfare etc.

Agenda No. 04: Any other matter with due permission form the chair

As no matter was discussed under this agenda so the meeting ended with vote of thanks form the chair.



**IQAC, COORDINATOR
SILAPATHAR COLLEGE**



**Principal
Silapathar College
Silapathar**

