

Internal Quality Assurance Cell

Silapathar College, Silapathar

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The Minutes of the third Meeting of Internal Quality Assurance Cell (IQAC)

Date: 08/11/2020

Venue: Principal's Chamber

Time: 11. 00 A.M

The Offline IQAC meeting was held on 08/11/2020 under the chairmanship of Dr. Lakhinath Pegu, Principal cum Chairperson of the IQAC through **Online mode** at 3.P.M. The following members attended the meeting.

SI No.	Name	Designation
1	Dr. Lakhinath Pegu	Principal cum Chairperson
2	Raju Pegu, Assistant Professor Department of English	Coordinator, IQAC
3	Dr. Jai Ram Jha, Associate Professor Department of English	Faculty Representative
4.	Mr. Leela Ram Newar Associate Professor Department of Economics	Faculty Representative
5.	Mr. Siva Nath Pait Assistant Professor Department of History	Faculty Representative
4	Dr. Abdul Mutalib, Assistant Professor Department of Sociology	Faculty Representative
5	Lalit Ch. Doley, Associate Professor cum Vice –Principal	Senior Administrative Officer
6.	Mr. Nabin Ch. Kardong Associate Professor Department of Political Science	Senior Administrative Officer
7	Braja Nath Baruah	Management Representative
8	Nabin Kumbang	Representative of Local Society
8	A.J Rymonds	Community Representative
9	Kamal Jain	Community Representative
10	Bhugeswar Doley	Student Representative

Others could not attend the meeting due to their pre- occupation as informed.

The chairman welcomed the members and appraised about objectives of the meeting and read out the following agendas.

1. NAAC Accreditation for 3rd Cycle.
2. Submission of AQAR-2019-2020
3. Recruitment of Science Teachers
4. Resources and Infrastructure requirement for addition of Science Stream
5. Any other matter with due permission from the chair.
6. Dissolution of the meeting.

Agenda No. 01: NAAC Accreditation for 3rd Cycle.

Mr. Raju, Coordinator IQAC informed the honorable members that the validity of 2nd Cycle of NAAC assessment of the college will expire on 20th November, 2020. He informed the house that as part of NAAC requirement the IQAC of the College is submitting Annual Quality Assurance Report (AQAR) every year. Citing the importance of NAAC assessment he requested the house to discuss the matter.

The committee unanimously decided to hold a meeting with the Departments of the College to appraise and facilitate to take appropriate measures regarding preparation of NAAC SSR.

It is also resolved that the IQAC committee will review prospect of NAAC preparation and after committee's report the visit of NACC to the College will be decided.

It is resolved that Mr. Raju Pegu, Assistant Professor will be the IQAC Coordinator for the next NAAC.

Agenda No. 02: Submission of AQAR-2019-2020

The Annual Quality Assurance Report (AQAR) covering the period 1st July 2019 to 30th June, 2020 is submitted online to NAAC.

Agenda No. 03: Recruitment of Science Teachers

The recruitment of Science Teachers in the departments of Botany, Chemistry, Physics, Mathematics and Zoology has been completed after observing all the formalities as laid down in the guideline of Director of Higher Education Guide and with due approval from the Governing Body of the College.

The admission process from admission into the Science Stream has already been started and the class will resume as soon as the college receives order from the Govt. of Assam.

Agenda No. 4 Resources and Infrastructure requirement for addition of Science Stream

IQAC members were informed about the introduction of new Science Streams from the academic session 2020 to 2021. The science building has already been constructed scheme and 40 lakhs laboratory equipments have been procure under RUSA. However, more class rooms are needed to facilitate the students.

IQAC Noted.

Agenda No. 05: Any other matter with due permission from the chair

Under this agenda no matter was discussed.

The meeting concluded with vote of thanks offered by the coordinator.



**IQAC, COORDINATOR
SILAPATHAR COLLEGE**



**Principal,
Silapathar College,
Silapathar**

