

Internal Quality Assurance Cell

Silapathar College, Silapathar

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Meeting No. 03

Minutes of the IQAC meeting held on December 12, 2019 at 2.00 P.M in the chamber of IQAC Silapathar College.

Agenda:

1. Action taken report of the previous meeting
2. To submit the AQAR for the session 2019-2020
3. Organize Extension and Collaborative Programme in association NSS Unit of the College;
4. Seminars/workshop to be organized by all Departments

Members Present:

Sl No.	Name	Designation
1	Dr. Lakhinath Pegu	Principal cum Chairperson
2	Raju Pegu	Coordinator
3	Dr. Jai Ram Jha	Faculty Representative
4	Lalit Ch. Doley	Senior Administrative Office
5	Mr. Siva Nath Pait	Faculty Representative
6	Dr. Abdul Mutalib	Faculty Representative
7	Braja Nath Baruah	Management Representative
8	Dinesh Ch. Pegu	Alumni Representative
9	A.J Rymonds	Community Representative
10	Kamal Jain	Community Representative
11	Bhugeswar Doley	Student Representative

A meeting was held under Chairperson of Dr. Lakhinath Pegu at the Principal's Chamber at 11.A.M to discuss the agendas as stated above.

Agenda 01: Action taken report of the previous meeting:

<u>Sl No</u>	Recommendation given by IQAC Committee	Action taken for Implementation & outcomes
1	Submission of AQAR 2018-2019	The College successfully submitted the AQAR of 2018-2019
2	College Foundation Day, celebration of Freshmen Social, Publication of College Magazine, Social Science Journal, the Second Sex & News Letter.	<ul style="list-style-type: none">• Foundation Day and Freshmen Social were celebrated in a befitting manner.• College Magazine, Social Science Journal, The Second Sex and News Letter were released on Freshmen Social.
3.	Implementation of CBCS from the session 2019, design of Course plan, class routine, Prospectus etc.	As per the recommendations of Dibrugarh University the College has implemented the CBCS from the Academic Session 2019-2020. CBCS committee was formed, prospectus prepared, course plan and class routine were prepared.

Agenda 02: To submit AQAR-2019-2020

The Coordinator informed the house that the preparation for AQAR-2019-2020 is in under process and it will be submitted in due time.

Agenda 03: Organize Extension and Collaborative Programme in association NSS Unit of the College:

Resolve to organize extension programme and collaborative programme in association with NSS Unit.

Agenda 04: Seminars/workshop to be organized by all Departments

The committee decided that Departments should organize seminars/workshop to enhance research activities.

The meeting ends with vote of thanks to and from the chair.


IQAC, COORDINATOR
SILAPATHAR COLLEGE




Principal
Silapathar College
Silapathar