

Internal Quality Assurance Cell

Silapathar College, Silapathar

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Meeting No. 01

Minutes of the IQAC meeting held on August, 5 2019 at 11 A.M in the chamber of Principal, Silapathar College.

Agenda:

1. Plans of Institution for the current academic year 2019-2020 with special reference to the introduction of CBCS.
2. AQAR 2018-19: Timely submission.
3. Dissolution of the meeting.

Members Present:

Sl No.	Name	Designation
1	Dr. Lakhinath Pegu	Principal cum Chairperson
2	Mr. Raju Pegu	Coordinator, IQAC
3.	Mr. Siva Nath Pait	Faculty Representative
4	Dr. Jai Ram Jha	Faculty Representative
5	Lalit Ch. Doley	Senior Administrative Office
6	Dr. Abdul Mutalib	Faculty Representative
7	Braja Nath Baruah	Management Representative
8	Dinesh Ch. Pegu	Alumni Representative
9	A.J Rymonds	Community Representative
10	Kamal Jain	Community Representative
11	Bhugeswar Doley	Student Representative

A meeting was held under Chairperson of Dr. Lakhinath Pegu at the Principal's Chamber at 11.A.M to discuss the agendas as stated above.

Agenda No. 01: Plans of Institution for the current academic year 2019-2020 with special reference to the introduction of CBCS.

As per Dibrugarh University Regulations for the Under Graduate Academic Programmes the Choice Based Credit System has been implemented from the current academic session. Accordingly, the committee decided to form CBCS Committee for preparation of Course plan, Prospectus, Class Routine etc.

Resolution No.: 1 Resolved to introduce the CBCS from the academic session: 2019-2020'

The committee also decided to form modalities of maintaining all official records for easy access and subsequent analysis. Coordinator shared the informal discussions as he experienced in the previous academic year with the administrative officer for complete automation of administration and finance with the rest of the members. The committee also discussed the following points and decisions were taken:

- The Foundation Day will be observed on 15th August, 2018.
- The Freshmen Social will be celebrated on 16th August, 2019.
- College Magazine for the session-2019-20 will be released on Freshmen Social Day. Mr. Pranjal Das is entrusted with the responsibility.
- Social Science Journal and The Second Sex will be released on Freshmen Social Day. Dr. Murchana Gogoi is entrusted with the responsibility.
- News Letter will also be released on the same day and Dr. Jai Ram Jha is entrusted with responsibility

Agenda 04: AQAR: 2018-19: Timely submission of New AQAR Format

The IQAC timely submitted the AQAR for the session 2018-2019. Coordinator appreciated and thanked the support and cooperation of administration in timely submission of the report. Coordinator also shared his overwhelming appreciation for the work of teachers and students who put together most of the work which was documented in The AQAR.

The meeting ended with vote of thanks from the chair.


IQAC, COORDINATOR
SILAPATHAR COLLEGE


Principal
Silapathar College
Silapathar

