

**Internal Quality Assurance Cell**

**Silapathar College, Silapathar**

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**Meeting No. 05**

**Minutes of the IQAC meeting held on June 6, 2019 at 12.00 noon in the chamber of Principal,**

**Silapathar College.**

**Agenda:**

1. Action Taken Report of the previous meeting.
2. Implementation of CBCS from the academic session 2019-20.
3. Observance of World Environment and International Day of Yoga- 2019

**Members Present:**

SI No.	Name	Designation
1	Dr. Lakhinath Pegu	Principal cum Chairperson
2	Raju Pegu	Coordinator
3	Dr. Jai Ram Jha	Faculty Representative
4	Lalit Ch. Doley	Senior Administrative Office
5	Dr. Abdul Mutalib	Faculty Representative
6	Braja Nath Baruah	Management Representative
7	Dinesh Ch. Pegu	Alumni Representative
8	A.J Rymonds	Community Representative
9	Kamal Jain	Community Representative
10.	Mr. Leela Ram Newar	Associate Professor
11.	Dr. Jai Ram Jha	Associate Professor
12	Mr. Dilip Dutta	Associate Professor
13	Mr. Prem Pd. Sharma	Assistant Professor
14	Mrs. Mino Lota Newar	Assistant Professor
15	Mrs. Anima Doley	Assistant Professor

16	Dr. Murchana Gogoi	Assistant Professor
17	Mrsa. Tultul Phukan	Assistant Professor
18	Mr. Pranjal Das	Assistant Professor
19	Mr. Siva Nath Pait	Assistant Professor
20	Mrs. Gitima Deka	Assistant Professor
21	Mr. Nabiram Kuli	Assistant Professor

A meeting was convened at the Office of the Principal at 12.00 noon with join sitting of honorable IQAC members and Teaching Staff of the college to discuss regarding the implementation of CBCS from the academic session 2019-2020.

**Agenda 01: Action taken report of the previous meeting:**

SI No	Recommendation given by IQAC Committee	Action taken for implementation & outcomes
1	Discussion on DHE's letter for maintain Teachers' Diary and Installation of CCTV camera in all the class room	<ul style="list-style-type: none"> <li>Teachers' diaries were distributed in department wise.</li> <li>CCTV cameras were installed in all the class rooms.</li> </ul>

**Agenda 02: Implementation of CBCS from the academic session 2019-20.**

The coordinator informed the house that the Dibrugarh University is going to introduce CBCS from the academic session-2019-20 at the under graduate level in all the colleges affiliated under Dibrugarh University.

The honorable IQAC members and teaching staff discussed the matter to implement CBCS from the academic session-2019-20. The following decisions were taken:

- Counselling for new comers at the beginning of the session.
- Prospectus for 2019-20 will be compiled by the Coordinator IQAC along with every HOD's of respective departments.
- Course plan to be designed according to the new CBCS syllabus.
- Class Routine to be prepared by Vice-Principal.
- Contractual/ Guest Teacher to be appointed to departments having 2 nos. of teachers.
- Copy of CBCS to be provided to every teacher.

- HOD's to conduct counseling session departmentally to new comers.
- Complete the departmental screening test before 30/07/2019

**Agenda 02: Observance of World Environment and International Day of Yoga-2019**

Resolve to observe World Environment and International Day of Yoga-2019.

The meeting ended with thanks from the chair at 3.P.M.



**IQAC, COORDINATOR  
SILAPATHAR COLLEGE**



**Principal  
Silapathar College  
Silapathar**

