

# Internal Quality Assurance Cell

Silapathar College, Silapathar

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## Meeting No. 02

Minutes of the IQAC meeting held on November 5, 2018 at 12.00 noon in the chamber of Principal, Silapathar College.

### Agenda:

1. Action taken report of the previous meeting
2. To Organize Extension and collaborative Programme in association with NSS unit of the College.
3. Workshop on Innovation and Rejuvenation of Teaching in Higher Education

### Members Present:

SI No.	Name	Designation
1	Dr. Lakhinath Pegu	Principal cum Chairperson
2	Raju Pegu	Coordinator, IQAC
3	Dr. Jai Ram Jha	Faculty Representative
4	Lalit Ch. Doley	Senior Administrative Office
5	Dr. Abdul Mutalib	Faculty Representative
6	Braja Nath Baruah	Management Representative
7	Dinesh Ch. Pegu	Alumni Representative
8	A.J Rymonds	Community Representative
9	Kamal Jain	Community Representative
10	John Pegu	Student Representative

A meeting was held under Chairperson of Dr. Lakhinath Pegu at the Principal's Chamber at 11.A.M to discuss the agendas as stated above.

**Agenda 01: Action taken report of the previous meeting:**

<b>Sl No</b>	<b>Recommendation given by IQAC Committee</b>	<b>Action taken for Implementation &amp; outcomes</b>
1	Interaction with 1 <sup>st</sup> year students	Interactive session was organized to acquaint with the rules and regulations of the college and course curriculum.
2	College Foundation Day, celebration of Freshmen Social, Publication of College Magazine, Social Science Journal, the Second Sex & News Letter.	<ul style="list-style-type: none"><li>• Foundation Day and Freshmen Social were celebrated in a befitting manner.</li><li>• College Magazine, Social Science Journal, The Second Sex and News Letter were released on Freshmen Social.</li></ul>
3.	Timely submission and New AQAR Format	Submission of AQAR is under process and it will submitted in due time.

**Agenda 02: Organize Extension and Collaborative Programme in association NSS Unit of the College:**

**Resolution No. 01:** Resolve to organize extension programme and collaborative programme in association with NSS Unit of the College.

**Agenda 03: Workshop on Innovation and Rejuvenation of Teaching in Higher Education:**

**Resolution No: 2** Resolve to fix the date of workshop on: "Innovation and Rejuvenation of Teaching in Higher Education" from 28<sup>th</sup> December to 3<sup>rd</sup> January, 2019.

Thanking the chair the meeting was dissolved at 1.P.M



**IQAC, COORDINATOR  
SILAPATHAR COLLEGE**



**Principal  
Silapathar College  
Silapathar**