PO: SILAPATHAR – 787059, DIST: DHEMAJI (ASSAM)
Website: <a href="www.silapatharcollege.edu.in">www.silapatharcollege.edu.in</a>
Email: <a href="mailto:silapatharcollege@gmail.com">silapatharcollege@gmail.com</a>

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No. SPC/RUSA/NIQ/2019-20/**680** 

### **Notice Inviting Quotation**

Sealed quotations are invited from reputed manufacturer/authorized dealers/registered suppliers affixing non refundable court fee of Rs 8.25 for technical and financial bids for supply of 1.Laboratory **Equipments and 2.Books & Journals** under State Govt. Scheme for Science Laboratory for Silapathar College. For details visit college website **www.silapatharcollege.edu.in.** 

Dr. L.N Pegu Principal Silapathar College, Silapathar

Date: 28/12/2019

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Date: 28/12/2019

Ref.No. SPC/NIQ/Science Lab/2019-20/682

### **Notice Inviting Tender**

Sealed quotations are invited from reputed manufacturer/authorized dealers/registered suppliers affixing non refundable court fee of Rs 8.25 in 2 (two) bids (Technical bid & financial/Price bid) for supply of each 1.Laboratory Equipments (Tool/Apparatus/Equipments etc). and 2.Books, journals, Practical books & Specimen Charts etc. for Degree Classes under CBCS syllabus of Dibrugarh University for Silapathar College, Silapathar to be funded by State Govt. Scheme for Science Laboratory.

Quotations have to be submitted on or before 10/01/2020. No quotation will accepted after the due date. The undersigned has the right of placing order depending on quality of items and accepting subsequent negotiated rate. Concerned Tender Papers will be available from 30/12/2019 to 10/01/2020 up to 4.00 PM.

For further details contact: 9435534268/8876068776 or the office of the undersigned during office hours.

The details of the supply materials to be done are as follows:

Sl	Name of Supply Materials	Cost of Tender	Token Earnest	Cost of Tender paper
No		Value	money	(Non-refundable)
			(Refundable)	
1	Lab Equipments (Tool/ Apparatus/Equipments etc.	Rs 500000.00	@2%	Rs 500/
2	Books, Journals, Practical Books & Specimen Charts	Rs 100000.00		

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### **ELIGIBILITY CRITERIA**

- 1. The supplier should have at least 3 years experience of similar works /supply.
- 2. The bidder should be either original Equipment manufacturer (O.E.M) or Authorized Dealer (Please submit manufacturer's authorization letter on the O.E.M's letter head duly signed by authorized signatory) or Govt. Regd. Supplier.
- 3. The bidder's firm must be incorporated and registered in India under the Indian Companies Act/Societies registration Act/Trust Act/ any other Act or any Govt. Regd. firm doing similar work and should be in operations in India for minimum 5 years.
- 4. The bidders should have average annual financial turnover during the last three years turnover of Rs. 10.00 Lakhs (Please submit income tax return certificate for the last three years).
- 5. The bidders should have experienced of having successfully completed supply of similar nature of job in State/Central Govt./PSUs during the last year (Please submit attested copies of work order at least Rs. 5.00 Lakhs or equivalent to Tender Value (Single order)/ Completion Certificate).
- 6. Self declaration that the bidder has not been barred by any PSU/Govt. Dept in doing business with them.
- 7. The bidders should have valid GST registration Certificate with up to date Return (as applicable) with PAN, GST, I.Tax, Trade License and other credential for works done.

### TERMS AND CONDITIONS

- 1. The College reserves the right to accept or rejects any or all the bids without assigning any reason thereof.
- 2. No extra cost will be borne by the college.
- 3. Payment will be made in favour of the selected bidder as per Govt. guidelines on successful completion of the works and observations of necessary formalities as the authority deems fit from time to time.
- 4. Tender papers have to be collected from office of the undersigned within stipulated dates as mentioned below on showing necessary documents as mentioned and payment of non- refundable tender paper fees in the form of DD in favour of Principal, Silapathar College payable at SBI, Kulajan Branch, Silapathar.
- 4.Any supplementary work (if necessary) will be allowed on written order from the office of the undersigned in consultation with the concerned Engineer and Purchase Committee and payment for the same will be made as per with the quoted rate.
- 5. The supplier shall enter into a formal contract with the college within three days from the date of receipt of intimation of their selection. They shall further get prior approval of the draft copy of the agreement from the College.
- 6. The suppliers should submit their quotes as per prescribed format. Any deviation from the said format will attract rejection of the bid without any further communication.
- 7. Acceptance of lowest tender is not obligatory and the undersigned reserves the right to accept or reject any or all the tenders without assigning any reason what so ever and also to split up the tendered work to more than one supplier in the interest of scheme of execution.
- 8. Since the entire work will be financed from State Govt., payment will be made as and when the fund is available.
- 9. Application for tender must include attested certificate copy of valid GST, I.Tax, P.Tax, Trade License, Pan Card and credentials for works done.

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10. No advance payment will be made. Payment will be made only after successful Completion of works and receipt of the materials in good conditions.

- 11. If the quality of works and supply of materials found unsatisfactory then the order will be automatically stand cancel.
- 12. Tax will be deducted at source as per Government norms.
- 13. The selected bidders must make an agreement with the college authority for Onsite Warranty on all the lab equipments as per Company norms.
- 14. The list of item may change (either increase or decrease) depending on the availability of fund as well as requirement.
- 15. In case of lab equipments the supplier must supply branded items mentioning the brand name of the company.
- 16. In the event of any kind of holiday the quotations shall be opened on the next working day of the College.
- 17. The rate should be quoted in figures as well as in words.
- 18. The **supply of laboratory equipments and Books and Journals** token earnest money at the rate of **2%** of total amount will be collected from the successful Bidder and the amount has to be deposited in favour of Principal, Silapathar College, payable at SBI, Kulajan Branch, Silapathar.
- 19. In case of supply of Laboratory Equipments **Performance Security Deposit** @ **10%** of total amount will be collected from the successful bidders and the same will be refunded after completion of **1** (**one**) year.
- 20. Eligible bidders may be present at the time of opening of financial tender.

#### **IMPORTANT DATES**

#### **BID REFERENCE**

Date of issue of Tender documents Closing date and time for submission of bids Date, time & place of opening the bidding documents **Date and Time** 

30/12/2019 to 10/01/2020 10/01/2020 up to 3.00 PM 13/01/2020 up to 12.00 noon

Office of the Principal Silapathar College, Silapathar

### **INSTRUCTION TO BIDDERS**

### BIDDER TO BEAR COST OF PURCHASE OF TENDER DOCUMENT

- 1. The Bidder shall bear all the costs associated with the preparation and submission of the bid. The purchaser in any case will not be responsible or liable for these costs regardless or the conduct of the bidding process.
- 2. The persons deployed by the Supplier should have requisite educational qualification, experience and skills for carrying out the assigned maintenance task using appropriate materials and tools/equipments.
- 3. The supplier should ensure that health and safety of the deployed staff is ensured by providing the best available safety gear/s to meet the highest standards of safety & health of his deployed staff. They should ensure regular medical check-up of their workers.

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4. The supplier will be responsible for supply/installation/refilling/maintenance of all such materials/chemicals/items/equipments/machineries, etc used in various facilities of the College.

### **AMENDMENT OF BID DOCUMENTS**

- i) At any time prior to the date of submission of bids, the purchaser may for any reason modify the Bid documents.
- ii) The amendment, if any will be notified on the College Website <a href="www.silapatharcollege.edu.in">www.silapatharcollege.edu.in</a>. Bidders are advised to visit the website for updates on this tender.

### **Extension of Time**

In order to give required time to the prospective Bidders in which to take the amendments into action in preparing their bid, the purchaser may at its direction extend the deadline for submission of bid suitably.

### **BID PRICE**

Prices should be inclusive of all taxes and duties. No claim whatsoever on the bid price will be entertained subsequently due to wrong quoting of tax or rate of any tax. The prices quoted by the bidder shall remain firm during the entire period of the contract and shall not be subject to variation on any account.

### VALIDITY OF THE BID

Bid shall remain valid for 120 days after the date of technical and Financial Bid opening. The bid valid for a shorter period shall be rejected by the purchaser as non responsive.

### SIGNING OF THE BID

- I) The original copy of the bid shall be signed by the bidder or a person duly authorized by the bidder. In case of authorization the Authorization should be in the shape of an affidavit.
- ii) All pages of the original bid shall be initiated by the person signing the bid. The bid shall contain no interlineations, erasures or overwritten. In case of corrections, the person signing the bid shall give initial against each correction.

### **DEADLINNE FOR SUBMISSION OF BID**

Bid must be received by the purchaser at the address specified and not later than the date and time specified in the NIT. Any Bid received late by the purchaser shall be rejected automatically.

### MODIFICATION AND WITHDRWAL OF BIDS

No modifications of Bid shall be allowed unless there is any amendment made by the purchasers. The bidder may withdraw Bid with an application addressed to the Principal, Silapathar College, Silapathar. Once withdrawn, the same bidder must not Bid for the second time. Such Bids, if received, will be rejected.

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### **SUBMISSION OF BID**

Separate Bids for Lab Equipment and Books and Journals each category is to be submitted in two Bid form comprising of

1) **Technical Bid** : a) Documents containing eligibility criteria

b) Other documentation

c) Earnest Money @2% of the Tendered Value d) Money Receipt of Purchasing Tender Document

2) Financial/ Price Bid : Financial Bid should contain the Price Bid Schedule Supplying &

Installation including all taxes & FOR Annexure A: List of Lab Equipments

The bid documents are to be sealed.

N.B: The Financial Bids of only those Suppliers who qualify in technical bid evaluation by the concerned committee shall be opened. The financial bids of all those Suppliers who have failed to qualify in the technical bid will not be opened under any circumstances.

### **EARNEST MONEY (EM)**

EM @ 2% of total values for **Lab Equipments and Books and Journals** is to be submitted with Technical Bid in terms of Bank Draft drawn in favour of Principal Silapathar College, Silapathar.

### A single sealed envelope containing the two envelops:

- 1) Technical Bid Containing eligibility Criteria/Bank Draft of 2% EM
- 2) Financial/ Price Bid containing rates of items including all taxes and FOR shall be addressed to the Purchaser at the following address:

To,

The Principal Silapathar College, Silapathar, Assam- 787059

- The Envelops should be properly scribed "1. **TENDER FOR SUPPLY & Installation of Lab Equipments and Books and Journals.**
- The tender Box shall be sealed at the stipulated deadline for submission.
- The tender Box shall be opened at the stipulated time.
- The inner and outer envelops shall indicate the name and address of the Bidders to identify the Bid and to enable the bid to be returned unopened in case it is declared late or rejected.
- Bids submitted not in the manner prescribed are liable to be summarily rejected which will be the sole discretion of the Authority.

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### **PAYMENT AUTHORITY**

- i) Principal, Silapathar College, Silapathar, Assam, PIN-787059
- ii) Payment will be made only through RTGS
- iii) Earnest Money (EM) will be refunded immediately to those Bidders who are not selected & after 6 months from the date of supply and installation to those who are selected without interest. EMD shall be refunded to the successful supplier on receipt of **Performance Security Deposit**.

### **DELIVERY SCHEDULE:**

Within 21 days from the date of issue of work order.

### **DISPUTES**

In case of any disputes arises, Dhemaji shall be the jurisdiction.

#### PRE- BID VISIT TO THE COLLEGE PREMISES:

The Suppliers will be permitted to have a pre-bid visit to the College (only on the specified days as contained elsewhere in this notification) to enable them to have a realistic idea of the type & extent of the facilities which they are required to service. PLEASE NOTE THAT EXCEPT ON THE DESIGNATED DAYS, VISIT TO THE FACILITIES WILL NOT BE ALLOWED TO ANY PERSON UNDER ANY CIRCUMSTANCES. BASED ON THEIR VISIT & THE PRE-BID CONFERENCE WITH THE AUTHORITY, THE SUPPLIERS SHOULD SUBMIT THEIR OUOTES IN THE FOLLOWING FORMAT. ANY DEVIATION FROM THE SAID FORMAT WILL **ATTRACT** REJECTION OF THE **BID** WITHOUT ANY **FURTHER** COMMUNICATION.

### PRE-BID VISIT SCHEDULE:

1. Date of Pre- bid visit: 08/12/2019 (Time: 10.00.A.M to 1.00 PM)

Principal Silapathar College, Silapathar

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### SILAPATHAR COLLEGE, SILAPATHAR Details regarding Tender Papers Issue

1. Name of the Account: Principal, Silapathar College

2. Name of the Bank: State Bank of India

3. Branch: Kulajan Branch4. Address of Bank: Silapathar5. Account No.: 118691717836. IFSC Code: SBIN00085067. MICR Code: 787002507

#### **Cost of Tender Papers:**

1. Supply & Installation of Science Laboratory Equipments (Rs 500/)

2. Supply of Books & Journals (Rs 500/)

Date of Collection of Tender Papers from 30/12/2019-10/01/2020 Last Date Submission 30/01/2020 Upto 3 P.M.

**Address of the Institution**: Silapathar College, Silapathar

P.O: Silapathar Dist: Dhemaji, Assam

PIN: 787059

Email (o) silapatharcollege@gmail.com/rajupegu.2014@gmail.com

Mobile: 9435534268/8876068776
Website: www.silapatharcollege.edu.in

#### Note:

- 1. The cost of tender papers is Rs 500/ for each category. The tender papers can either be downloaded from the college website or hard copy may be collected from the College during office hours after depositing Rs 500/.
- 2. The payment Receipt can be sent through email/whatsapp in the above mentioned mobile nos. incase of downloaded forms.
- 3. After transfer or deposit of the tender paper cost, the concerned bidder must inform the College Authorities about their details (in the given format below) in the above mentioned Email ID or Phone No.
- 4. The cost of Tender Papers shall have to be deposited to the above mentioned Bank A/C. or Cash in the College Office.
- 5. The Earnest Money @2% shall have to be deposited along with the Tender Papers by Demand Draft only in favour of Principal, Silapathar College, Silapathar.
- 6. Sealed Tenders Papers shall have to be submitted physically in the College Office.

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Name & Address	For Which (item)	Amount	Transaction	Contact Details
of the	tender will be	deposited for	no./ref no. with	(Email &
Manufacturer	submitted. Pl.	Tender Paper	date	Whatsap No.)
/authorized	indicated the serial			
dealer/registered	number.			
supplier.				
	1. Supply and			
	installation of Lab			
	equipments	Rs 500/		
	2. Supply of Books	Rs 500/		
	and Journals,			
	Practical Books &			
	Specimen Charts			

(Dr. L N Pegu) Principal Silapathar College, Silapathar.

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### **DECLARATION**

I	
son/daughter of Shri	Proprietor
/Partner/Director/ Authorized Signatory of	am competent to sign this
declaration and execute this tender document. I have care	efully read and understood all the terms
and conditions of the tender and hereby convey my accepta	ance of the same.
The information/document furnished along with the above	application are true and authentic to the
best of my knowledge and belief. I/We am/are well aware	e of the fact that furnishing of nay false
information/fabricated document would lead to rejection	on of my tender at any stage besides
liabilities towards prosecution under appropriate law.	
	Signature of authorized person
Date:	Full Name:
Place:	Company's seal

N.B: The above declaration, duly signed and sealed by the authorized signatory of the company should be enclosed with Technical tender.

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Sl No. 01	Silapathar College, Sila Money Receipt	apathar
Received with thanks fro	m	Date:
		only) in cash/ by
	•	Against the cost of
•		y Equipments/Books and Journals
under State Govt, Assam.		

Signature

Collector

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Annexure-I

### **Department of Botany**

SL NO	ITEMS	SPECIFICATION	MODEL	(in In	er Unit Rs.) In	Taxes per unit	Total cost per Unit
1	Dry Bath			figures	Words	(In Rs.)	(In Rs)
2	Ocular Micro-Meter & Stage Micro-meter						
3	Camera Lucida						
4	Cavity plate						
5	Cavity Slide						
6	Cover Slip						
7	Blank Slide						
8	Micro-tips						
9	Niddle						
10	Scale pal						
11	Wash Glass						
12	Petri dish						
13	China Dish						
14	Crucible with Lit						
15	Specimen Jar						
16	Glass Stirer						
	Morter and Pastle						
18	Rubber Pipe						
19	Spatula						
20	Wire Gauge						
21	Centrifuge Tube						
22	Winchester Bottle						
23	Beaker						
24	Measuring Cylinder						
25	Reagent Bottle						
26	Dropping Bottle						
27	Burette						

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28 Glass Tough 29 Evaporating 30 R.B flask with join 31 | Conical flask 32 **Iodine Flask** 33 **BOD Bottle** 34 Volumetric flask 35 Funnel 36 | Separating Funnel Pipette volumetric 37 38 | Pipette Graduate 39 Sintard Crucible 40 Coupling Jar 41 Test Tube

We agree to supply the above goods in accordance with Technical specifications for a total  Contract price of Rs(Amount in figures)
(Rsin words) within the period specified in the NIT.
We also confirm that the normal commercial warrantee/guarantee ofmonths shall apply to the offered Items. (If applicable)
SIGNATURE OF BIDDER:
NAME & DESIGNATION:
NAME & ADDRESS OF THE FIRM:

- 1. Glass ware & Plastic ware items should include all sizes in complete set with branded quality, such as Borosil in case glass ware and Polylab and Tarsons for plastic ware items.
- 2. Rate should include experiment wise and in complete set. Fragment wise rate will not be considered.

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### **Department of Zoology**

	Department of Zoology							
SL					Per Unit	Taxes	Total cost	
NO	ITEMS	SPECIFICATION	MODEL	(in	Rs.)	per	per	
				In	In	unit (In	Unit (In	
				figures	Words	Rs.)	Rs)	
1	Bone Cutter							
2	Camera Lucida							
3	Cavity Plate							
4	Cavity Slide							
5	Cover Slip							
6	Blank Slide							
7	Micro-tips							
8	Niddle							
9	Tissue Paper							
10	Stage Micrometer							
11	Ocular Micrometer							
12	Scalpel							
13	Scissor							
14	Watch Glass							
15	Petri dish							
16	China Dish							
18	Crucible with LED							
19	Specimen Jar							
20	Glass Stirrer							
21	Mortar & Pestule							
22	Rubber Tube							
23	Spatula							
24	Wire Gauze							
25	Centrifuge tube							
26	Winchester Bottle							
27	Beaker							
28	Reagent Bottle							
29								
20	Wash Bottles							
30	Dropping Bottle							

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31	Multi size Model of Reptiles Mammals Birds			
32	Sphygmomanometer			
33	Stethoscope			
34	GPS			
35	Sprit Lamp			
36	Test Tube Holder			
37	Compass			
38	Binoculars			
39	Spotting Scope			
40	Range Finders			

We agree to supply the a	above goods in accordance v	vith Technical specificat	ions for a total
Contract price of Rs			(Amount in figures)
(Rs	in words) within the pe	riod specified in the NIT	-
We also confirm that the	e normal commercial warran	tee/guarantee of	
months shall apply to the	e offered Items. (If applicabl	e)	
SIGNATURE OF BIDDER:			
NAME & DESIGNATION:			
NAME & ADDRESS OF TH	HE FIRM:		

- 1. Glass ware & Plastic ware items should include all sizes in complete set with branded quality, such as Borosil in case glass ware and Polylab and Tarsons for plastic ware items.
- 2. Rate should include experiment wise and in complete set. Fragment wise rate will not be considered.

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**Department of Chemistry** 

		Department	of Chemi	stry		1	
SL					er Unit	Taxes	Total
JL	ITEMS	SPECIFICATION	MODEL		Rs.)	per	cost per
NO				In	In	unit	Unit
1				figures	Words	(In Rs.)	(In Rs)
1	Viscometer						
2	Stalegmometer						
3	Pyknometer						
4	Kjeldahl Apps						
5	Glass Ware						
6	Weighing Bottle						
7	Thermo meter						
8	Suction Pump						
9	Pump for vacuum suction						
10	Potent ion meter						
11	Beaker						
12	Reaging Bottle						
13	Wash Bottle						
14	Dropping Bottle						
15	Bur rate						
16	Measuring Cylinder						
17	Glass Tough						
18	Evaporating						
19	R.B Flask with Join/ without join						
20	Conical Flask						
21	Iodine Flask						
22	Volumetric flask						
23	Funnel						
24	Separating Funnel						
25	Pipette						
26	Sintered Crucible						
27	Nessoler Cylinder						
28	Micro-tube Box						

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29	Test tube rack			
30	Test tube holder			
31	Test tube with screw			
	cap			
32	Winchester Bottle			
33	Centrifuge tube			
34	Wire Gauge			
35	Spatula			
36	Rubber Tube			
37	Mortar and Pestle			
38	Glass stirrer			
39	China Dish			
40	Watch Glass			

We agree to supply the	vith Technical specifications for a total		
Contract price of Rs		(Amount in figure	es)
(Rs	in words) within the peri	riod specified in the NIT.	
We also confirm that th	e normal commercial warrante	tee/guarantee of	
months shall apply to th	ne offered Items. (If applicable)	2)	
SIGNATURE OF BIDDER:			
NAME & DESIGNATION:			
NAME & ADDRESS OF T	HE FIRM:		

- 1. Glass ware & Plastic ware items should include all sizes in complete set with branded quality, such as Borosil in case glass ware and Polylab and Tarsons for plastic ware items.
- 2. Rate should include experiment wise and in complete set. Fragment wise rate will not be considered.

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### \_\_\_\_\_

### **Department of Physics**

	ITEMS	SPECIFICATION	MODEL	Rate Per Unit			Total
SL NO				(in In figures	Rs.)	Taxes per Unit (In Rs.)	cost per Unit (In Rs)
1	Millikon Oil Drops Apps						
2	RC Couple Amplifier						
3	Measure the Dielectric Constant dielectric Frequency						
4	Four Probe Apps						
5	Hysteresis Curve						
6	Determine the hall effect						
7	Law of Malusfor Plane						
8	Polarized light by babinet						
9	4 bit counter						
10	Spring constant calculate						
11	Quincks tube						
12	Elastic Constant By S.M						
13	Theverin Thearam						
14	Digital Time and Technique						
15	Rayleigh Method						
16	Lissojour Figure						
17	Michelson interferometer						
18	Thermocouple						
19	Test Diax and Transistor using multi meter						
20	Flip Flop using I.C.S						
21	Filament of Directly heated vacuum Diode						

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We agree to supply the above goods in accordance with Technical specific	ations for a total			
Contract price of Rs	(Amount in figures)			
(Rsin words) within the period specified in the NIT.				
We also confirm that the normal commercial warrantee/guarantee of				
months shall apply to the offered Items. (If applicable)				
SIGNATURE OF BIDDER:				
NAME & DESIGNATION:				
NAME & ADDRESS OF THE FIRM:				

- 1. Glass ware & Plastic ware items should include all sizes in complete set with branded quality, such as Borosil in case glass ware and Polylab and Tarsons for plastic ware items.
- 2. Rate should include experiment wise and in complete set. Fragment wise rate will not be considered.

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### **Annexure – II (For supply of Books)**

### Rate of discount Schedule in percentage (%)

SI. No.	Text Books		Reference Books		
	Hard cover	Paper back	Hard cover	Paper back	
1.					

### FOR PRACTICAL BOOKS AND SPECIMEN CHARTS

SI. No.	Name of items/ charts	Rate Po	er Unit Rs.)	Taxes per unit (In Rs.)	Total cost per Unit (In Rs)
		In figures	In Words		
1.					
2.					

We agree to supply the books at the quoted rate of discount within the period specified in the NIT.

Signature of Bidder:

Name & Designation:

Name & Address of the Firm: